Roll No. _____

END TERM EXAMINATION
SEMESTER- I

COURSE CODE :HS 101 **DURATION : 3 (THREE)HRS**
COURSE TITLE :COMMUNICATION SKILL IN ENGLISH **MAXIMUM MARKS : 60**
SESSION : JULY-DEC'2021 **PASS MARKS : 35 %**

NOTE: *1. Attempt any 4(four) questions.(**15 Marks each**)*
2. Mark for each question is shown against it.
3. Assume suitable logical data wherever necessary.

1.	**(a)**	What are soft skills? State the importance of soft skills.	**(2+3)**
	(b)	Define case studies. Elaborate the benefits of case studies.	**(2+3)**
	(c)	You are Avinash/Aarti. As secretary of student's forum you want to start a Wall Magazine for the students of school. Write a notice inviting articles, stories, poems and campus news for the Wall Magazine.	**(5)**
2.	**(a)**	Discuss the various barriers to communication process.	**(5)**
	(b)	You are Prateek/Priya, the secretary of the Historical Society of Nalanda Senior Secondary School, Mumbai. You want to take a group of 40 students of your schools on a trip from Mumbai to Delhi by a deluxe bus. Write a letter to Global Travels, Mumbai enquiring about the terms and conditions for package tours. You can also ask about the duration of the trip, boarding and lodging charges, mode of payment and discount available, if any.	**(10)**
3.	**(a)**	"Where the mind is without Fear and the head is held high Where knowledge is free Where the world has not been broken Up into fragments by narrow domestic walls; Where words come out from the depths of truth;" i. What do the expression 'mind is without fear' and 'head is held high mean'? ii. What breaks the world into fragments? iii. What does knowledge is free means? iv. Bring out the significance of the title of the poem.	**(2x4)**
	(b)	What do you understand by technical communication? Elaborate its importance.	**(3+4)**
4.	**(a)**	Write a précis of the following passage and add a suitable title to it. The taste of good book is whether we want to read it only once or more than once. Any great book we want to read the second time even more than we wanted to read it the first time; and every additional time we read it we find new meanings and new beauties in it. A book that a person of education and good taste does not care to read more than once is very probably not worth much. But we cannot consider the judgement of a single individual infallible. The opinion that makes a book great must be the opinion of many. For even the greatest critics are apt to have dullness, certain appreciations….A man must be many sided to utter a trust-worthy estimate of many books. We may doubt the judgement of the single critic at times. But there is no doubt possible in regard to the judgement of generations. Even if we cannot at once perceive anything good in a book which has been admired and praised for hundreds of years, we may be sure that by trying, by studying it carefully, we shall at last be able to feel the reason of this admiration and praise. The best of all libraries for a poor man would be a library entirely composed of such great works only, books which have passed the test of time.	**(10)**
	(b)	What are the 7C's of effective communication?	**(5)**

5.	**(a)**	Write a letter to the in-charge of the textbooks section of NCERT, New Delhi complaining about the non-availability of textbooks even one month after the beginning of the new session. You are Rohit/Reena reading in Saint Xavier's School, Delhi.	**(10)**
	(b)	Choose the word which is similar in meaning to the word given in bold. i. **Peculiar** • Strange • Curious • Normal **ii. Emasculate** • Strengthen • Weaken • Assist **iii. Instigate** • Get going • Halt • Dissuade **iv. Agile** • Clumsy • Dull • Likeable **v. Ravage** • Destroy • Conserve • Preserve	**(1x5)**
6.	**(a)**	Define the Communication process.	**(5)**
	(b)	Read the following extract and answer the questions given below. Ramanujan glared at the postman and said, 'I would not have cared to go through the marriage when he was dying…' The post man stood with bowed head and mumbled, 'you can complain if you like, sir. They will dismiss me. It is a serious offence'. He turned and descended the stairs and went down the street on his rounds. Ramanujan watched him dully for a while and shouted, 'Postman! Thanappa turned round; Ramanujan cried, don't think that I intend to complain. I am only sorry you've done this…' i. Do a character sketch of Thanappa. ii. Is Thanappa action of keeping the males justified? iii. What were the factors that hindered Kamakshi's marriage?	**(2x3)**
	(c)	State the advantages of emails.	(4)

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