Roll No. _____

END SEMESTER EXAMINATION
SEMESTER- I (Old Course)

COURSE CODE : G-101 **DURATION : 3 (THREE)HRS**
COURSE TITLE : COMMUNICATION SKILLS-I **MAXIMUM MARKS : 75**
SESSION : JULY-DEC.' 2021 **PASS MARKS : 35 %**

NOTE: *1. Attempt any 5 (five) questions.*
2. Mark for each question is shown against it.
3. Assume suitable logical data wherever necessary.

1.	**(a)**	What are the various techniques of reading used by an effective reader?	**(10)**
	(b)	How can one improve its reading skills?	**(5)**
2.	**(a)**	How does one plan a Presentation?	**(4)**
	(b)	What are the types of Presentation? Explain.	**(7)**
	(c)	What is the importance of using presentation in an organization?	**(4)**
3.	**(a)**	Discuss the various guidelines for using Visual Aids in presentation.	**(15)**
4.	**(a)**	What are the types of Non Verbal signals that aid Public Speaking?	(7)
	(b)	How can one evaluate a speech?	(4)
	(c)	What is the importance of understanding Purpose in Reading, Writing and Speaking?	**(4)**
5.	**(a)**	Explain the term Communication and its types.	**(9)**
	(b)	What is communication process?	**(3)**
	(c)	What is Noise in Communication process?	(3)
6.	**(a)**	What do you understand by Language function? Give suitable examples of each function.	**(3+6)**
	(b)	What is the purpose of Empathy in speaking, listening and writing?	**(3)**
	(c)	How can one improve its reading skills?	**(3)**
7.	**(a)**	Explain different types of paragraphs with suitable examples?	**(8)**
	(b)	What is Note taking? How does diagrams and illustrations help in understanding a text?	**(7)**
8.	**(a)**	How does Linguistic barrier affect communication?	**(3)**
	(b)	Is being bad in Grammar a guarantee to being bad in communication? Explain.	**(4)**
	(c)	What is the function of language structure in Communication Skill? How does it make the language distinct for readers?	**(3+5)**

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