INFORMATION BROCHURE

DEGREE (PCB GROUP) 2026 COUNSELLING

-: Conducted By :-

ARUNACHAL PRADESH
STATE COUNCIL FOR TECHNICAL EDUCATION

Under

DIRECTORATE OF HIGHER & TECHNICAL EDUCATION,
GOVT. OF ARUNACHAL PRADESH
ITANAGAR

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DEGREE
(PCB GROUP)

IMPORTANT DATES *

- Dates may vary incase of any unforeseen exigencies

1st ROUND	
On-line provisional Registration for PCB Degree Counseling.	13-08-2026 (Thursday) To 19-08-2026 (Wednesday)
Uploading of documents and response to queries (if any) by candidates and Online verification of documents	13-08-2026 (Thursday) To 20-08-2026 (Thursday) – ***Upto 12:00 Noon***
Publication of list of eligible candidates	20-08-2026 (Thursday) – ***After 04:00 PM***
Filling up of choices & locking by the candidates	13-08-2026 (Thursday) To 20-08-2026 (Thursday)
First Round of seat allotment	21-08-2026 (Friday)
Online/Physical Reporting in the respective Directorate	24-08-2026 (Monday) To 26-08-2026 (Wednesday)
2ND ROUND	
Second Round of seat allotment	28-08-2026 (Friday)
Online/Physical Reporting in the respective Directorate	31-08-2026 (Monday) To 02-09-2026 (Wednesday)
Withdrawal of seats (Online)	03-09-2026 (Thursday) To 04-09-2026 (Friday)
SPOT ROUND (TO BE CONDUCTED IN CASE OF VACANCIES)	
Online Registration for Spot Counseling (Tentative)	05-09-2026 (Saturday) to 07-09-2026 (Monday)
Date of Spot Round Counselling	09-09-2026 (Wednesday)

IMPORTANT ADDRESS / NUMBERS

Website Address (For Online Form Submission)	www.apdhte.nic.in | https://apjee.co.in
Official Website (For general information)	www.apdhte.nic.in
Email	apjeeengg@gmail.com

1. INTRODUCTION

The Arunachal Pradesh State Council for Technical Education (APSCTE), an autonomous body under the Directorate of Higher and Technical Education, Government of Arunachal Pradesh will conduct the Online Counselling for nomination in the various Degree courses (PCB group) against the seats made available to the State by the Govt. of Arunachal Pradesh and other Regional bodies. The selection of candidates shall be on the basis of Rank in the NEET 2026 conducted by NTA.

2. ELIGIBILITY:

1. The children of Arunachal Pradesh Scheduled Tribe (APST), children of Non-APST employees of the State Government, All India Services (AIS), the Central Government & the Central Public Sector Undertakings serving in Arunachal Pradesh and all others residing in Arunachal Pradesh for the last 3 years or more and who have passed Class XII from any of the schools within Arunachal Pradesh and who have appeared the NEET 2026.

For admission to MBBS, BHMS, BAMS, BUMS & BDS, a candidate should have obtained marks above CUTOFF marks of the respective category declared along with the result of NEET 2026.

2. The minimum academic qualifications and age to be eligible for counselling and admission in the various courses will be as follows:

i) FOR DEGREE COURSES: - Passed Class XII or equivalent from a Govt. recognized Board with Physics, Chemistry, Biology/Biotechnology and English.

The minimum age for admission in the various courses will be 17 years as on 31st Dec' 2026.

The age limits for admission will further be governed by the norms of the National Medical Commission and other respective affiliating bodies or the admitting institutions.

3. PERSONS WITH DISABILITIES:

The status of candidates claiming for Persons with Disabilities (PwD) quota will be verified on the basis of the declaration made at the time of filling up of the forms for NEET 2026. Further, the candidate claiming for PwD quota will have to submit relevant Certificate issued by a duly constituted Medical Board. **Such candidate(s) will also have to undergo further medical examination before 1st round of seat allotment and should be prepared for the same at a Short Notice. Prevalent Norms prescribed by Medical Counseling Committee, Govt of India for MBBS admission shall be applicable for all the courses.**

Above all, such PwD candidates should be capable of undergoing the course with his/her condition as prescribed by statutory bodies.

4. CATEGORIES OF SEATS:

Seats allotted by the Govt of India and in the Govt. Nursing Colleges of the State shall be distributed as per the Reservation Policy of the State and as detailed below:

Sl. No	Categories	Eligibility Criteria	% of seats
a.	CATEGORY-I (OPEN)	1. APST candidates 2 Children of Non-APST State Government employees. 3. Children of employees of All India Services / Central Government organizations & Central Public Sector Undertakings serving within the territory of Arunachal Pradesh 4. All others, not included in any of the above categories with the condition that: *a. the candidate should have appeared/passed the qualifying examination of Class X/XII or equivalent from any of the schools within Arunachal Pradesh and* *b. His/her parent(s) should have been residing in Arunachal Pradesh for the last 3(three) years of more.* Both the criteria should be fulfilled.	20%
b.	CATEGORY-II (APST)	1. Only APST candidates on the basis of Merit	80%

N.B.:All State quota MBBS seats in TRIHMS and all seats allotted by Regional Bodies/institutions within the North East Region shall be exclusively reserved for APST candidates.

CATEGORIES OF CANDIDATES:

For allotment of the seats, the candidates shall be categorized as:

i) APST

ii) Non-APST

REGISTRATION FEE

The interested candidates desirous of taking part in the Online Counseling has to pay one time Non-refundable registration fee as under at the time of initial registration:-

APST - Rs. 500/-

Non-APST - Rs. 700/-

Security / Seat Acceptance Fee -

In order to avoid unnecessary blockage of seats till the last date of admission by some candidates thereby causing loss of seats, candidates who have been allotted seat have to pay one time refundable security deposit/seat acceptance fee as detailed below:

Sl. No	Course	Security Deposit (in Rs.)
1	MBBS, BDS, BHMS/BAMS/BUMS/BVSC	5000.00
2	B.Sc. (Nursing / MLT / RIT / OOT / Agri / Horti / Fisheries / Sericulture / Forestry / Nutrition & Dietetics /Community Science), BASLP and Others	3000.00

DISTRIBUTION OF SEATS:

Sl. No	Category of Seats	Alloting Agency	Category – I (Open)	Category – II (APST)
1	MBBS	Govt. Of India	20%	80%
2	MBBS	Regional Bodies (including TRIHMS)	Not Applicable	100%
3	B.Sc. (Nursing)	Govt of Arunachal Pradesh	20%	80%
4	All other PCB group seats	Regional bodies	Not Applicable	100%

Allotment Procedure

The allotment shall be on the basis of All India Rank and preference of seats filled by candidate.

Registration and Choice filling :

- All eligible candidates will register Online on **https://apdhte.nic.in**. / **https://apjee.co.in** as per the schedule and remit the notified Registration Fees.
- During online registration, candidates are required to provide/verify information viz. Gender, age, State of Domicile, Category, PwD Status, marks of Class XII or equivalent examination etc.
- The candidates will also have to upload relevant documents viz, Category Certificate (As described in Page No. 13), Class X certificate, Class XII marksheet,

NEET 2026 Rank/Score Card, Recent Photograph, Signature, PWD certificate, etc. These will be verified ONLINE.

- All candidates who are found eligible after document verification will be able to fill, change, reorder and delete their choices of courses/institutes as per their preference as per notified schedule. Candidates are advised to LOCK their choices after they are satisfied with their Choice Filling. However, once locked, candidates will not be able to unlock or change the choices.
- FILLING OF CHOICES FOR THE ONLINE COUNSELLING WILL BE ALLOWED ONLY ONCE DURING THE SCHEDULED PERIOD. THEREFORE, CANDIDATES ARE ADVISED TO FILL THEIR CHOICES IN THIS PERIOD WITHOUT FAIL TO BE CONSIDERED FOR SEAT ALLOTMENT IN BOTH THE ROUNDS (ROUND 1 & 2).
- Candidates can fill as many choices as they desire.
- If a candidate fails to explicitly lock his/her choices by the stipulated time, his/her last saved choices will be automatically locked after this deadline. Candidates are therefore strongly advised to lock their choices themselves or at least SAVE the choices. Candidates **MUST TAKE PRINTOUT** of their locked choices for future references.
- A registered candidate, who have not filled any choice and/or has failed to save them even once during the choice filling, will not be considered for seat allotment.
- If the information submitted by any candidate is found to be fraudulent, incorrect or untrue, the seat allotted (if any) is liable to be cancelled. Moreover, such candidates will no longer be considered eligible for admission and will also be liable for legal action.

Seat Allotment and reporting to the Directorate / Institutes for Round 1.

- Seats for the first round will be allotted to the candidates in order of the choices they have filled during online choice filling, on the basis of their merit as per NEET 2026 and availability of seats.
- APST candidates based on his/her merit and choice shall be allotted seat from either the OPEN seats or from the seats reserved for APST.
  Non-APST candidates shall be allotted seat ONLY from the OPEN seats as per his/her merit.
- The first round of seat allotment will be notified and displayed on **https://apdhte.nic.in**. Candidates can also view the seat allotted to him/her after logging into their individual accounts.
- Candidates, after the declaration of result of 1st round of counseling will have to perform the following after logging into their account:
  - ✓ View Seat Allotment

- ✓ Pay the Security Deposit/Seat Acceptance Fee ONLINE (See Page - 7)
- ✓ Submit Willingness ONLINE as detailed below:
  - **Floating Option:** This option is to be chosen if the candidate accepts the seat allotted in the present round but wants to be considered for all of his/her higher preference choices during the subsequent round (second round) of seat allotment.

    OR
  - **Freezing Option:** This option is to be chosen if the candidate is satisfied with the seat allotment and wants to accept the institute and course allotted to him/her without waiting for the 2nd round.
- ✓ Print the Provisional Allotment Letter

- All the candidates who have got an allotment for medical related courses like MBBS, BDS, BAMS, BUMS, BHMS, B.Sc (RIT/OOT/MLT/Nursing), B. Pharma etc., and have opted for **Freezing Option,** and have paid the Security Deposit / Seat Acceptance fees as detailed above, will report to the Directorate of Medical Education, Research and Training, A Sector, Naharlagun within the stipulated date, along with all relevant documents (in original), the Seat Allotment Letter downloaded from the portal with details of payment of Security Deposit / Seat Acceptance fees. The nomination letter will be issued by the Directorate of Medical Education, Research and Training after verifying all details of the candidate.
- Candidates who have been allotted non-medical courses like B.V. Sc & AH, B.Sc (Agri/Horti/Forestry/Fishery/Community Sc/Nutrition & Dietetics/Seri) , have opted for **Freezing Option,** and paid the Security Deposit / Seat Acceptance fees as detailed above, will report to the Directorate of Higher and Technical Education, ESS Sector, Itanagar within the stipulated date, along with all relevant documents (in original), the Seat Allotment Letter downloaded from the portal with details of payment of Security Deposit / Seat Acceptance fees for issue of nomination letter after verification of all the details.
- If a candidate fails to choose either **Float or Freeze** option for the seat allotted in the 1st round **OR** fails to remit the Security Deposit / Seat Acceptance fees or fails to report to the respective Directorates within the stipulated date, the seat allotment shall stand cancelled and he/she will NOT

be considered for seat allotment during the Second round. However, they may participate in the Spot round, if held.

- Candidates who have opted for **Floating Option** in the first round **AND** have paid the Seat Acceptance Fee / Security Deposit fee will **ONLY** be considered for seat allotment in the second round.
- Candidates are therefore advised to AT LEAST choose the **FLOATING OPTION** and pay the Seat Acceptance Fees/Security Deposit if they are to be considered for upgradation in the 2nd Round.
- Candidates **opting for Floating** after the 1st Round allotment will retain the seat allotted if no seats of higher preference are allotted in the 2nd Round. However, if such candidates are allotted seat of their higher preference choices during second round, they will forfeit their claim on seats allotted to them in first round, and allotment of first round shall automatically stand cancelled.

Seat Allotment and reporting to the Directorate / Institutes for Round 2.

- Only the seats which remain vacant after the completion of reporting for the 1st Round will be available for allotment in the 2nd Round to the candidates who have opted for Floating Option for the 1st Round and to those candidates who have not been allotted any seat in the 1st Round.
- The second round of allotment done on the basis of the available seats and on the basis of the merit of NEET 2026 will be notified and published in the website www.apdhte.nic.in
- Candidates, after the declaration of result of 2nd round of counseling will have the **Freeze** option only under **Submit Willingness tab.**
    1. A Candidate whose seat has been either upgraded or retained during the second Round will have to Freeze the allotment and report to the respective Directorates as has been described for the First Round for issue of Nomination Letter during the notified schedule.
    2. A candidate who has been allotted a seat only in the 2nd round will view and download the provisional allotment letter, pay the Seat Acceptance Fee /Security Deposit, Freeze the willingness and report to the respective Directorate as has been described for the 1st round.
    3. If the candidate fails to pay the Seat Acceptance Fee / Security Deposit, Freeze the allotment or report to the respective Directorate within the stipulated schedule, the seat allotment shall stand automatically cancelled. Such seat shall be automatically available for the Spot Round.

Withdrawal of Seats

- Candidates who have been issued provisional admission / nomination letter during the 1st or 2nd round but had not taken admission in the allotted Institution and want to withdraw the seat can do the same ONLINE within the stipulated schedule. Such candidates can participate in the Spot round if they so desire.
- Candidates who have taken admission in the allotted Institution will not be allowed to withdraw the seat.
- Seat Acceptance Fee/ Security Deposit of candidates who have withdrawn their seat during the stipulated period will be refunded as and when notified by the Directorate.

Spot Round

- A Spot round may be conducted after the second round to fill the remaining vacant seats, if any OR if any additional seats are received after the start of the process of Counselling
- The following candidates will be eligible for participation in the Spot round:
    1. Candidates who have withdrawn their allotted seat within the stipulated time.
    2. Candidates who have not been allotted any seat up to second round.
    3. Fresh candidates who could not register before the first round. Such candidates will have to register Online and pay the requisite registration fees.
- However, those candidates who have been allotted a seat during 1st or 2nd round and have NOT withdrawn their seat, CANNOT participate in the spot round. Candidates who have taken admission in an Institution against an allotted seat will not be permitted to join the Spot round.

Registration for Spot Round (if conducted):-

- Candidates who have registered ONLINE initially but have not been allotted any seat till the 2nd round will be automatically eligible for the Spot Round.
- Candidates who have not registered as per schedule for Online Counselling initially may Register Online during the scheduled period.
- The updated Merit list (if needed) will be republished in the portal before conduct of Spot Round of Counselling.

Reporting at Allotted Institute.

- Candidate, who opts for **Freezing Option**, should report to the respective Directorate, collect the Nomination letter and report to the allotted institution for admission as per its admission schedule.
- Allotment to candidates who have been offered seats but do not report at the allotted Institute within the scheduled period shall stand automatically cancelled and such seats shall be allotted to other candidates.

Other information

- Candidates should themselves ensure that the personal information provided by them is genuine and authentic.
- Candidates should not disclose/share their password with anybody. They must understand that they are solely responsible for safe guarding their passwords.
- Candidates should be aware of the fee structure of the institutes where they are interested to take admission. The fee structure of different participating institute may be different. For details about the infrastructure, hostel facility, fees, placement record etc., candidates are advised to contact the respective institute or to visit their website.
- Moreover, if a student reports and joins at the allotted Institute and makes the payment of fees etc. but subsequently quits the college, the fee etc. deposited at the Institute may or may not be refunded by the Institute.
- Candidates may take a printout (hard copy) of the registration form containing the above personal data. It is solely the responsibility of the candidates to verify that their personal data, including category, subcategory, state of eligibility, gender etc. are consistent with documentary evidence.

PENALTY IN CASE OF LOSS OF ALLOTED SEAT and REFUND OF SECURITY DEPOSIT:

A Candidate, who after allotment and acceptance of seat, neither joins the college nor withdraws the allotment, shall be debarred from participation in the State Counselling for a period of 3 (three) years including forfeiture of the Security Deposit/Seat Acceptance Fees.

The Security Deposit / Seat acceptance fee shall be refunded to the candidates who completes the admission in the allotted institute or withdraws his seat during the window period provided for the purpose. For refund of the Seat Acceptance Fee/Security Deposit, candidates will have to submit documents like admission receipt etc. or proof of withdrawal of seat, as and when notified by this Directorate.

DOCUMENTS REQUIRED FOR REGISTRATION AND ADMISSION:

Candidates are advised to keep the following documents, (in original along with 03 (Three) sets of self attested photocopies) for submission whenever asked for:

1. Recent Pass port size photograph
2. Class X pass certificate for verification of age
3. Class XII marksheet/ pass certificate.
4. NEET 2026 Score Card
5. PWD certificate (if applicable)
6. Security Deposit / Seat acceptance fee receipt.
7. School Leaving/ Transfer Certificate
8. Migration Certificate
9. Medical Fitness Certificate
10. Category Certificate :
    i. APST Certificate for APST candidates
    ii. For Non-APST candidates:

    (a) Parent's Employment Certificate from respective Government employers

    OR

    (b) Domicile/Temporary Residential Certificate (for a period of at least 3 years) issued by First Class Magistrate during 2026 for candidates whose parents are NOT Govt. employees. Such candidates should have passed Class XII from any of the institution within Arunachal Pradesh.

SEATS AVAILABLE

The latest details of seats available can be viewed at https://apdhte.nic.in/seats_2026.htm

Tentative Seat Matrix

Sl. No	Discipline	College/University	Total No of seats	Cat-I (Open)	Cat-I (Open-PWD)	Cat-II (APST)	Cat-II (APST-PWD)	Remarks
1	MBBS	Tomo Riba Institute of Health and Medical Science (TRIHMS), Naharlagun, Arunachal Pradesh	85			81	4	Regional
2	MBBS	RIMS, Imphal	9			9		Regional
3	MBBS	Agartala Govt. Medical College	2			2		Regional
4	BDS	RIMS, Imphal	4			4		Regional
5	BDS	RDC, Guwahati	3			3		Regional
6	BAMS	Govt. Ayurveda College Hospital	1			1		Regional
7	Bachelor of Audiology and Speech Language Pathology (BASLP)	RIMS, Imphal	1			1		Regional
8	B. Sc. (Community Science)	College of Community Science, Tura, Meghalaya under Central Agricultural University	5			5		Regional
9	B. Sc. (Natural Farming)	College of Horticulture and Forestry, Solan under Dr. Y. S. Parmar University of Horticuture and Forestry, Nauni, Solan, Himachal Pradesh under North Eastern Council Secretariat, Shillong	1			1		Regional
10	B. Sc. (Horticulture)	Dr. Y. S. Parmar University of Horticuture and Forestry, Nauni, Solan, Himachal Pradesh under North Eastern Council Secretariat, Shillong (Name of College - College of Horticulture and Forestry, Solan (Nauni))	1			1		Regional
11	B. Sc. (Forestry)	College of Horticulture & Forestry, Pasighat - 791102, Arunachal Pradesh, under Central Agricultural University, Imphal	4			4		Regional

12	B. Sc. (Horticulture)	College of Horticulture & Forestry, Pasighat - 791102, Arunachal Pradesh under Central Agriculture University, Imphal	7			7		Regional
13	B. Sc. (Horticulture)	College of Horticulture, Thenzawl, Mizoram under Central Agriculture University, Imphal	3			3		Regional
14	B. Sc. (Horticulture)	College of Horticulture, Bermiok, Sikkim under Central Agricultural University, Imphal	2			2		Regional
15	B. Sc. (Agriculture)	College of Agriculture, Imphal - 795004, Manipur under Central Agriculture University, Imphal	12			12		Regional
16	B. Sc. (Agriculture)	College of Agriculture, Kyrdemkulai, Meghalaya, under Central Agricultural University, Imphal	3			3		Regional
17	B. Sc. (Agriculture)	College of Agriculture, Pasighat - 791102, Arunachal Pradesh, under Central Agricultural University, Imphal	7			7		Regional
18	B. Sc. (Natural Farming)	College of Agriculture, Kyrdemkulai, Meghalaya, under Central Agricultural University, Imphal	6			6		Regional
19	B. Sc. (Fisheries)	College of Fisheries, Lembucherra-799210, Agartala under Central Agricultural University, Imphal, Manipur	4			4		Regional
20	B.V.Sc & AH	College of Veterinary Sciences & AH., Selisih, Aizwal, Mizoram under Central Agriculture University, Imphal	12			12		Regional
21	B.V.Sc & AH	College of Veterinary Sciences & AH., Jalukie, Nagaland under Central Agriculture University, Imphal	3			3		Regional
22	B. Pharm.	Regional Institute of Pharmaceutical Science & Technology (RIPSAT), Abhoynagar Agartala	5			5		Regional
23	D. Pharm (2Years)	Regional Institute of Pharmaceutical Science & Technology (RIPSAT), Abhoynagar Agartala	3			3		Regional
24	D. Pharm	Assam Medical College, Dibrugarh	5			5		Regional

25	B. Pharm.	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
26	B. Pharm.	Dibrugarh University	2			2		Regional
27	B. Sc. (N)	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	4			4		Regional
28	B. Sc. (N)	Regional College of Nursing, Guwahati, Assam	2			2		Regional
29	B. Sc. (N)	College of Nursing, Imphal	5			5		Regional
30	B. Sc. (N)	Arunachal State Nursing College, Naharlagun	30	5	1	23	1	Regional
31	B. Sc. (N)	Government College of Nursing, Pasighat	30	6		23	1	Regional
32	B. Sc. (MLT)	RIMS, Imphal	1			1		Regional
33	B. Sc. (MLT)	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
34	B. Sc. (MRIT)	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
35	B. Optometry	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
36	B. Physiotherapy	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
37	B. Sc. (Food Nutrition & Dietetics)	Regional Institute of Paramedical & Nursing Sciences, Post Box No. 131, Aizwal-796017, Mizoram	3			3		Regional
38	B. Sc. (Food Nutrition & Dietetics)	College of Community Science, Tura, Meghalaya under Central Agricultural University	1			1		Regional
39	B. Sc. (Agriculture)	Assam Agricultural University	1			1		Regional
40	B.V.Sc & AH	Assam Agricultural University	2			2		Regional
41	B. Sc. (Sericulture)	Assam Agricultural University	1			1		Regional
42	B. Sc. (Fishery)	Assam Agricultural University	1			1		Regional

N.B.: GoI seats, if any received, shall be distributed between Cat -I (OPEN) and Cat-II (APST) as per the reservation policy of the State Govt.

Conversion Rules:

Before allotment of seats in the first round, if the number of registered eligible PWD candidates is less than the seat available, conversion of PWD seats to non PWD is possible within the categories i.e. Cat - I (PWD) to Cat - I and Cat - II (PWD) to Cat II separately to the extent of availability of PWD candidates.

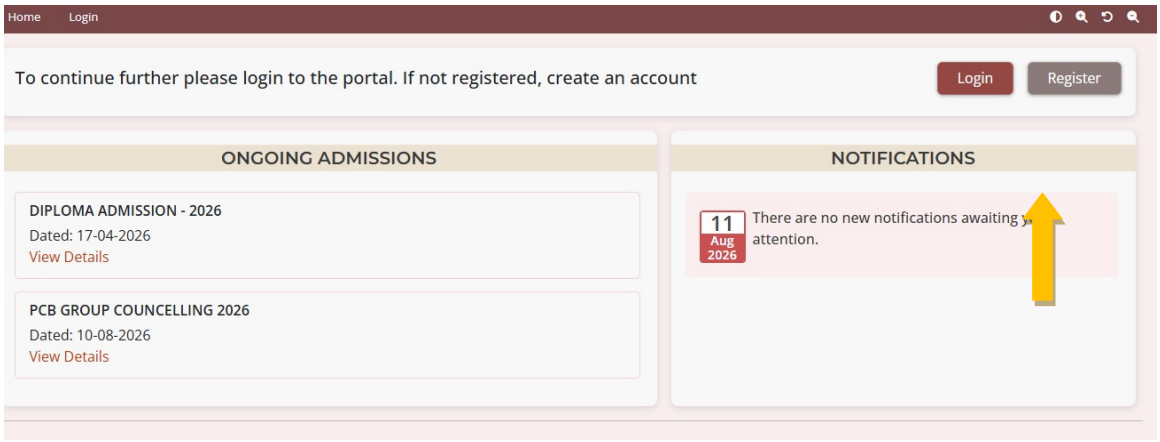
If there is any resultant vacancy in the seats reserved for the PWD candidates after the first round of counselling, such seats will be converted to non PWD seats within the separate Categories for the second and subsequent round(s).

This guide provides a structured, step-by-step overview of the registration, application submission, payment, and application verification process.

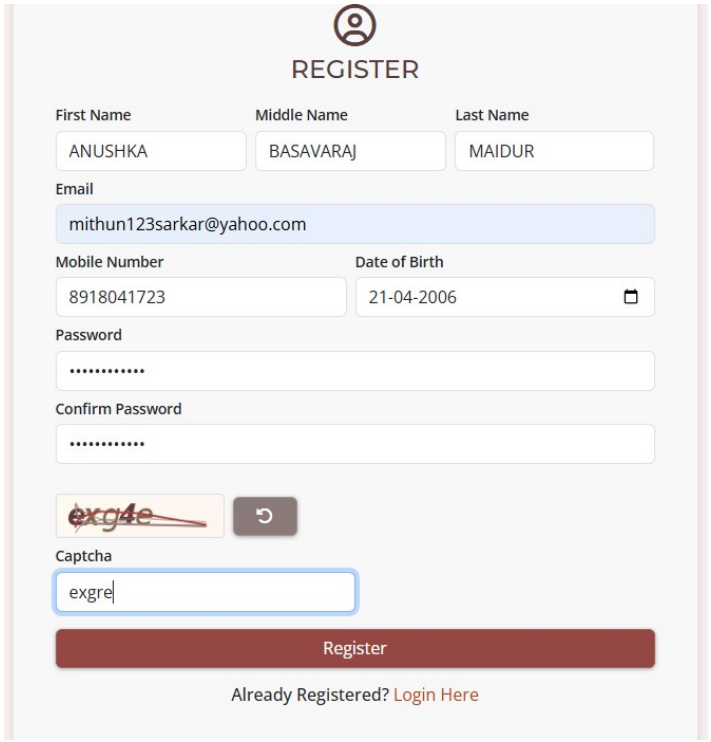
REGISTRATION AND APPLICATION PROCESS – NEET 2026

Step 1: Registration

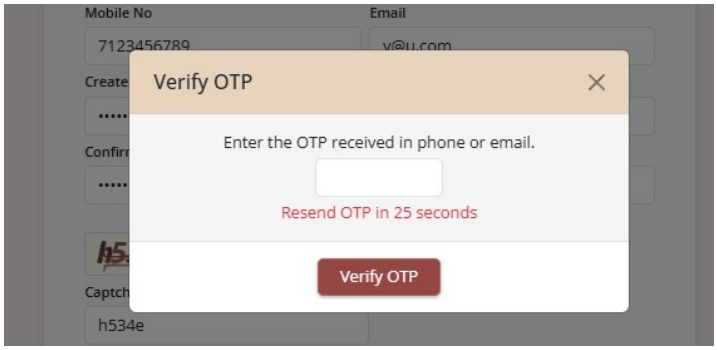
- Open the APJEE website: https://apjee.co.in
- The following screen will be displayed.



- Click on "Register" to proceed to the registration screen.

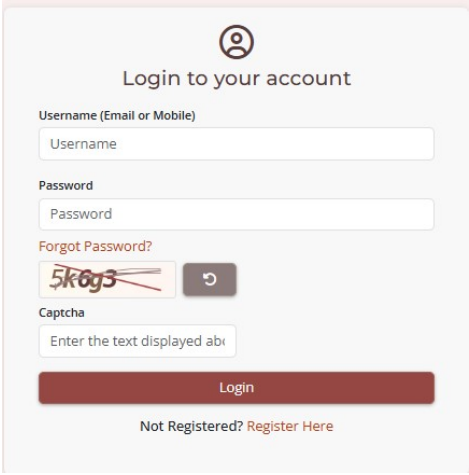


- Fill the Form with NEET 2026 Name, Email, Mobile No., date of Birth and Password, Your and Click Register
- Set your current and funtional Mobile Number, Email address and new Password and captcha and Click on Register

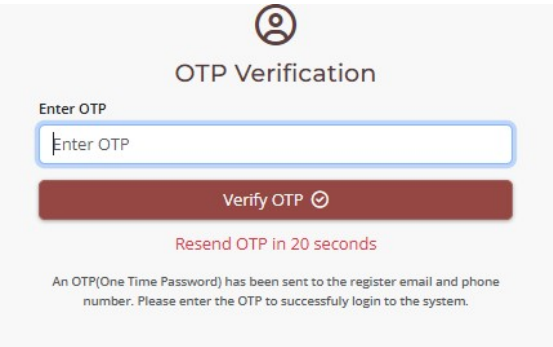


- Enter the OTP received on your registered mobile number or email address, and click "Verify OTP."
- After successful OTP verification, the following screen will be displayed.

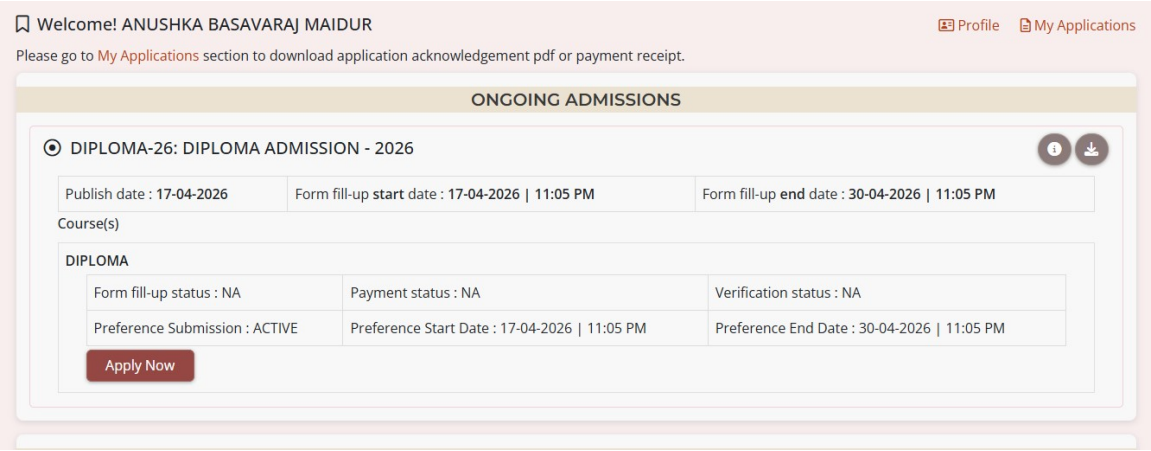
- Click "Login to Continue."
- You will be redirected to the Login screen.



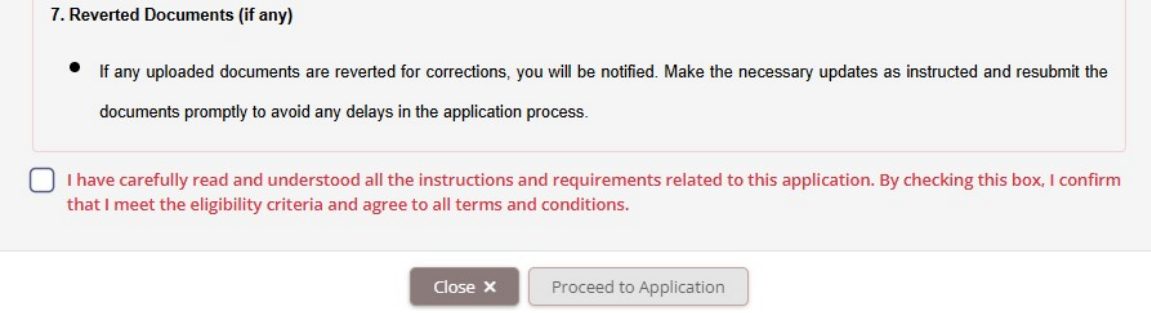
- Log in using your registered email address, mobile number, or application number and password.
- An OTP verification prompt will appear.



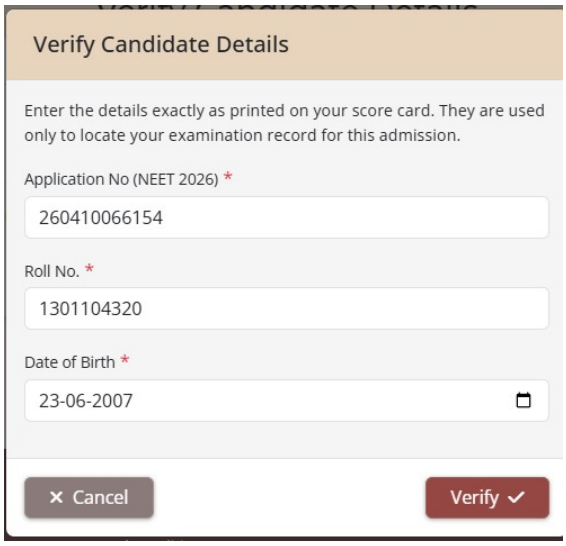
- Enter the OTP and click "Verify OTP" to access the Student Dashboard.



- Click "Apply Now."
- Scroll to the bottom of the Instructions page.

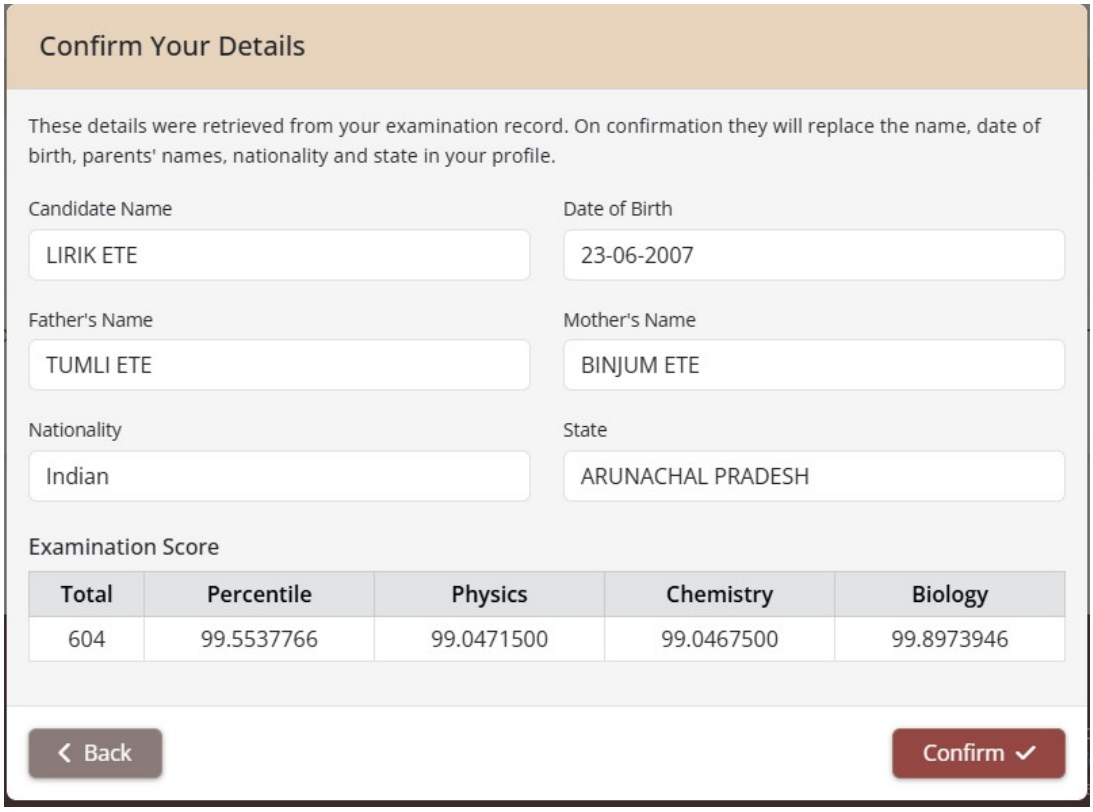


- After reading the Instructions carefully check the box and click on **"Proceed to Applictaion"**
- The application verification screen will be displayed.

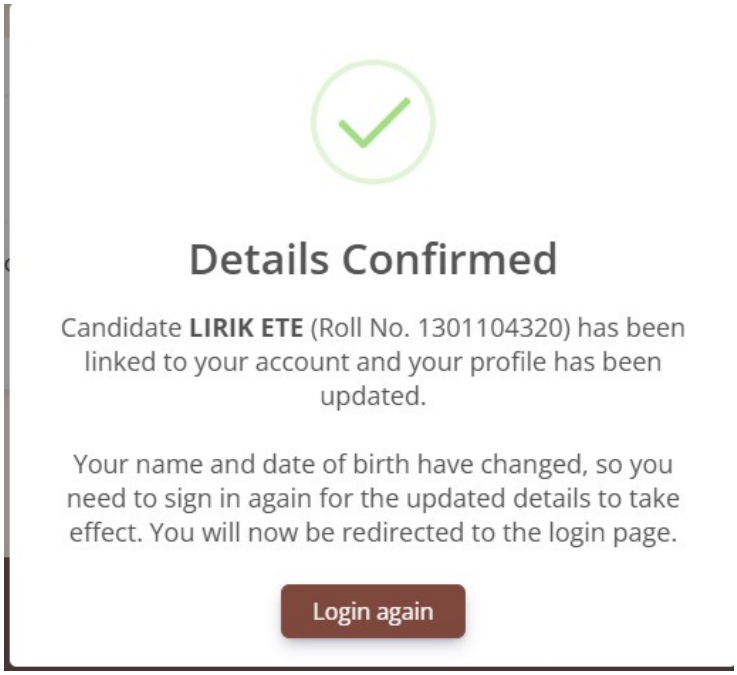


- Enter the required NEET 2026 details and click "Verify."

The following screen will appear. Check the data is correctly displayed and as per matched your NEET 2026 data

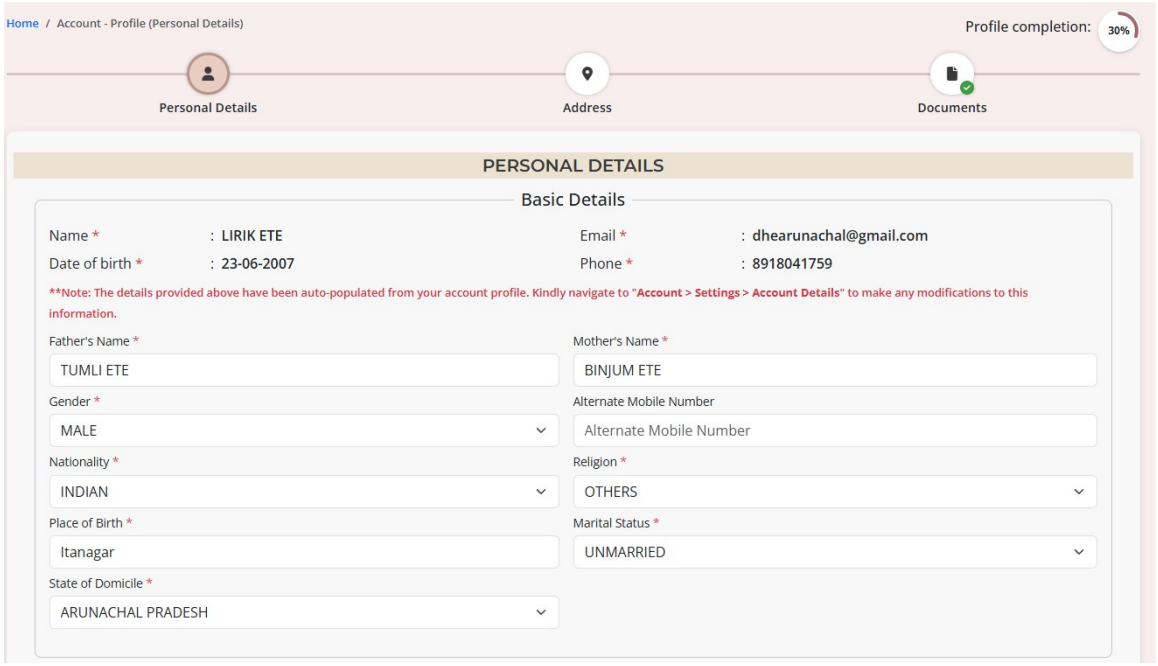


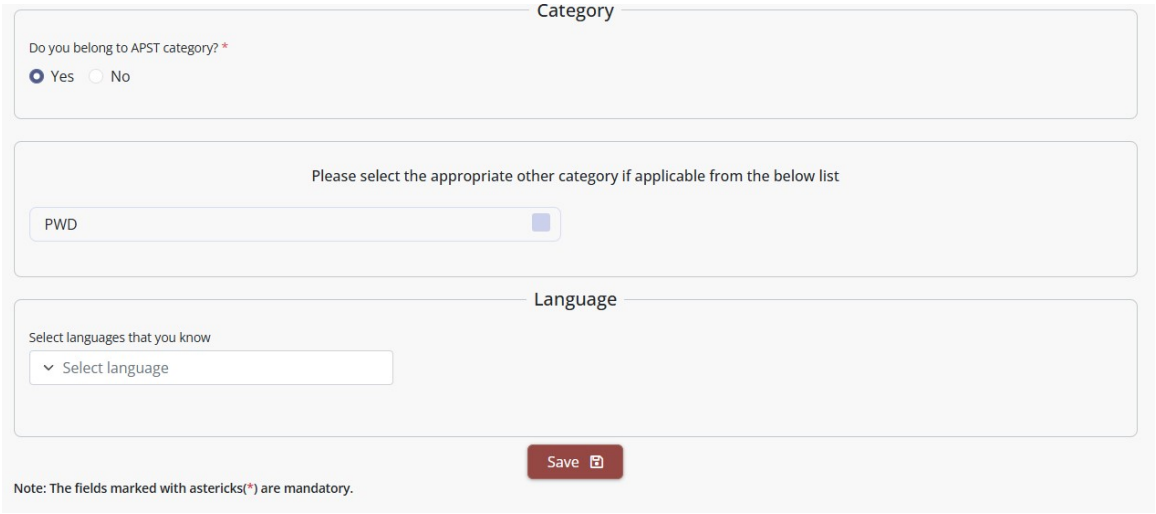
Click "Confirm."



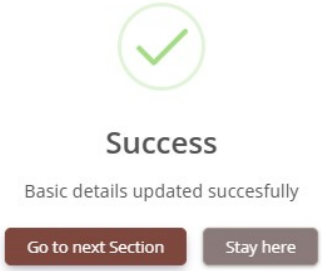
The confirmation screen will be displayed. Click “Login” again.

- Click “Go to Profile” to enter the required profile information.

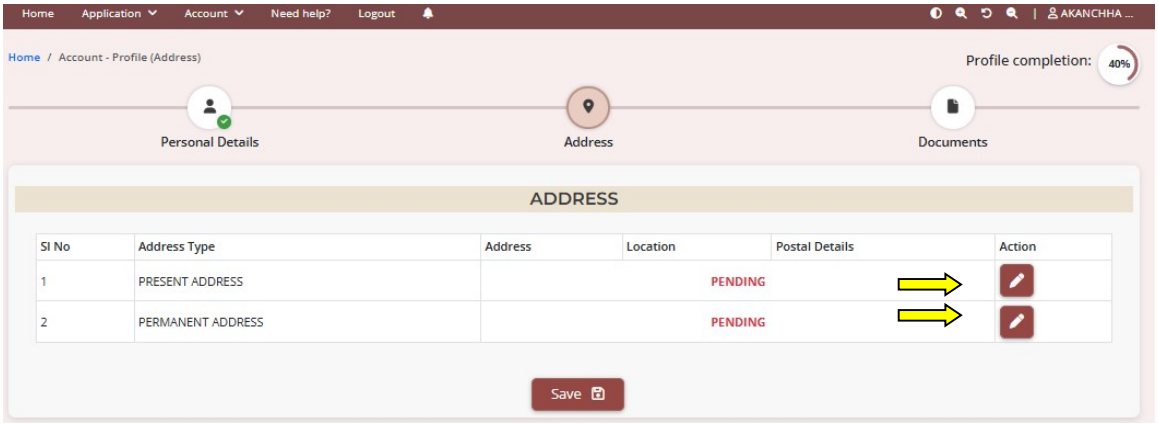


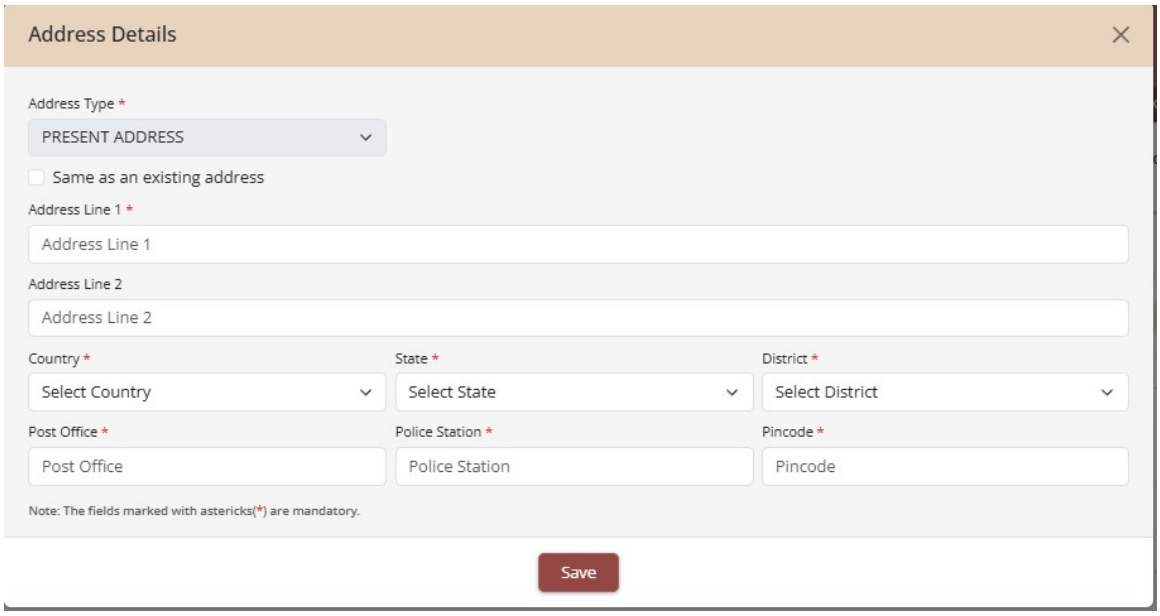


- Complete all required fields and click “Save.”
- A confirmation pop-up message will appear.

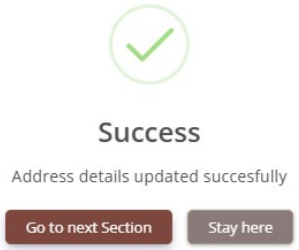


- Click “Go to Next Session.”
- Enter the Present Address and Permanent Address.

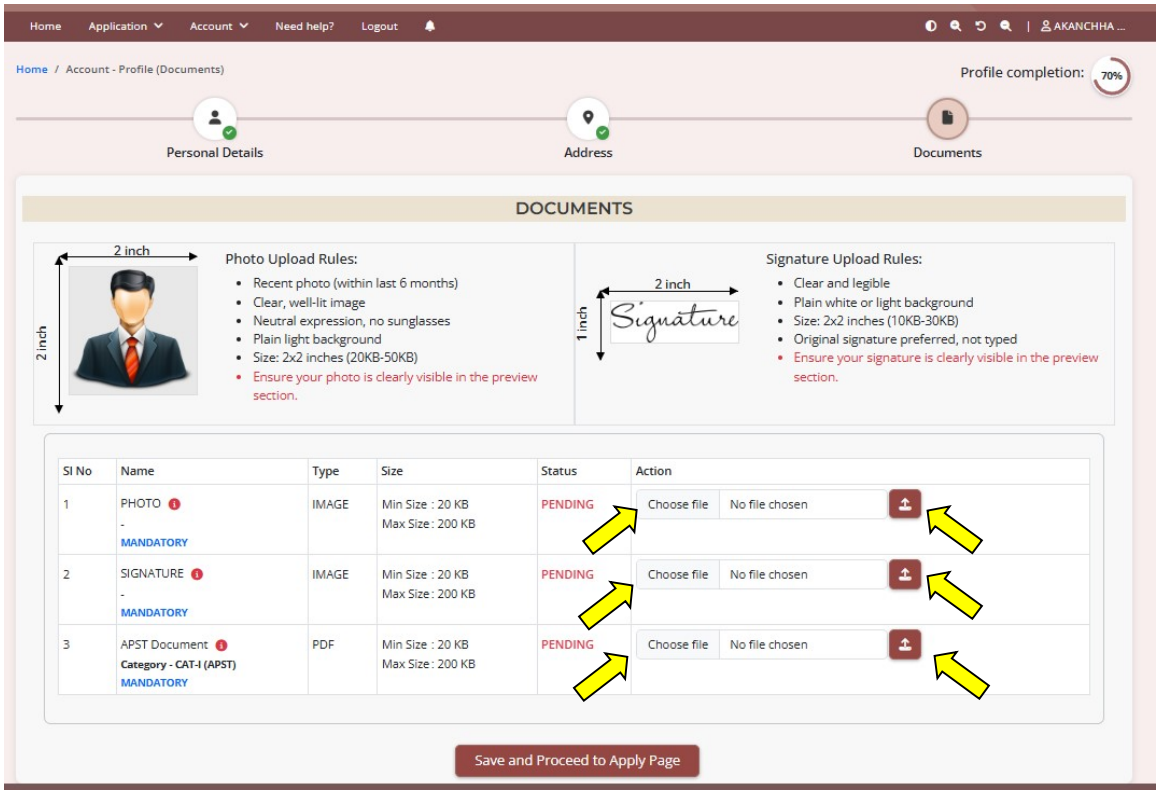




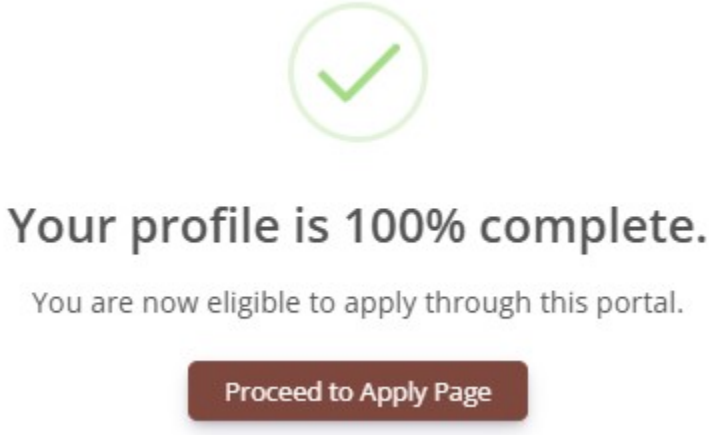
- Complete both address sections and click “Save.”
- Once completed, the following screen will be displayed again.



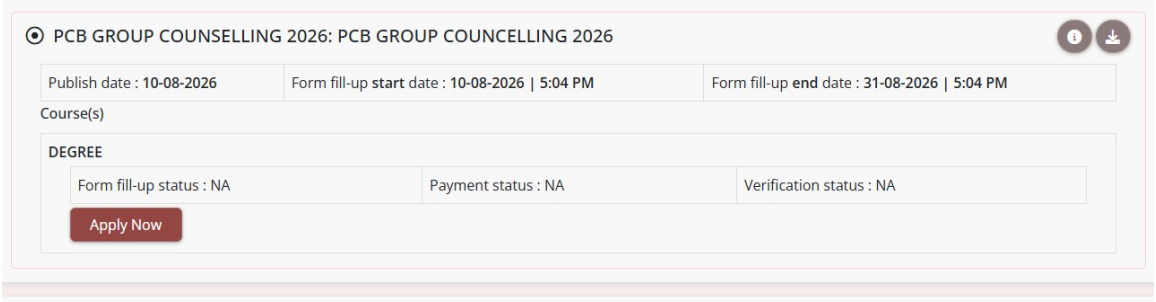
- Click “Go to Next Session.”
- The document upload page will be displayed.



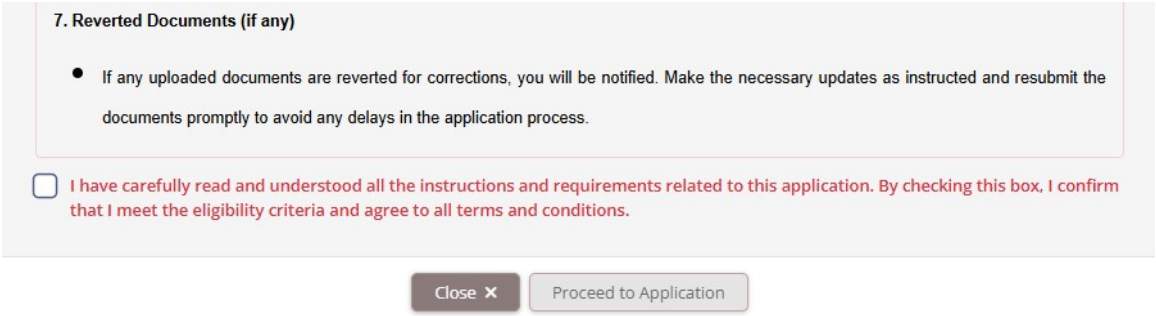
- Choose Appropriate file and Upload. Repeat for all documents and then click on button Save and Proceed to Apply Page
- A confirmation pop-up will appear.



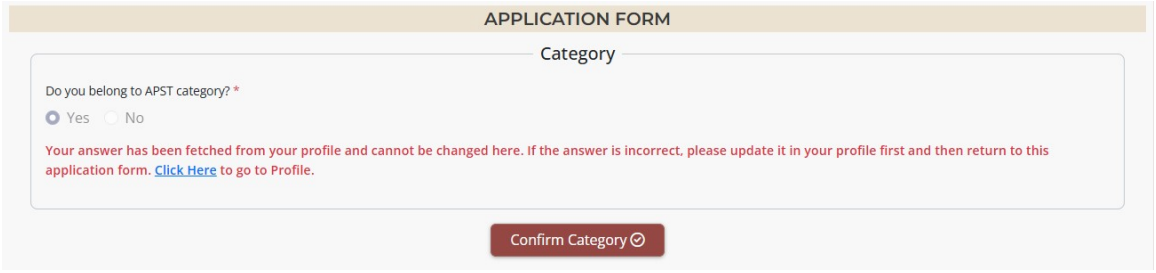
- Click “Proceed to Apply Page.”
- You will be redirected to the following page.



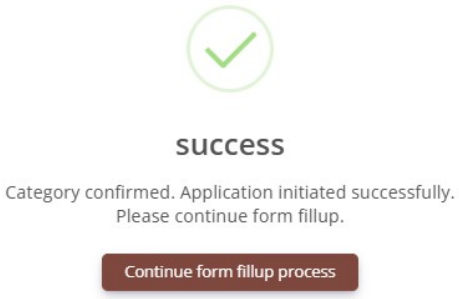
- Your profile has been created successfully. Click "Apply Now" to continue.
- The Instruction Page will appear. Scroll down to the bottom of Page and Select the Check box and proceed to Application button as below



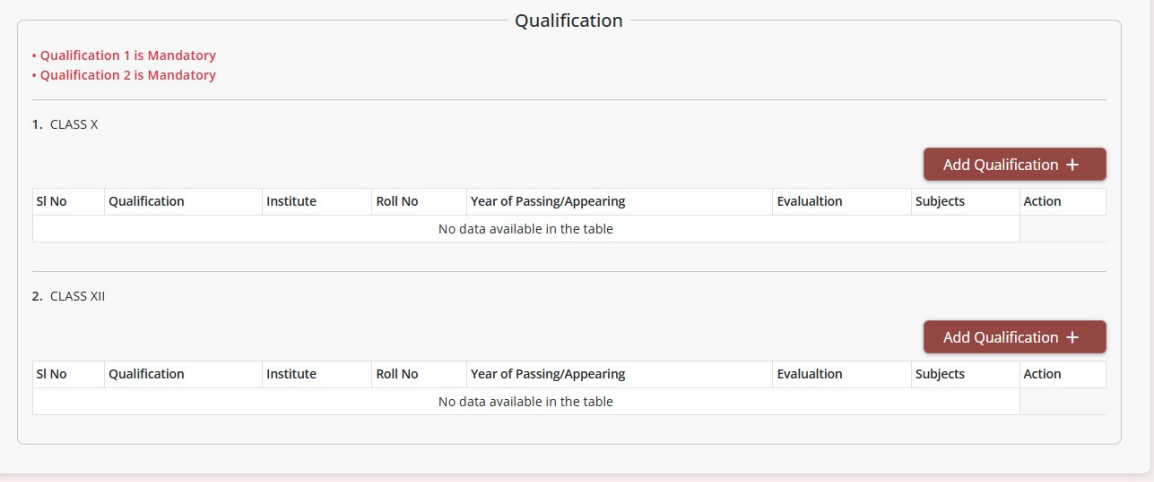
- The application screen will be displayed.



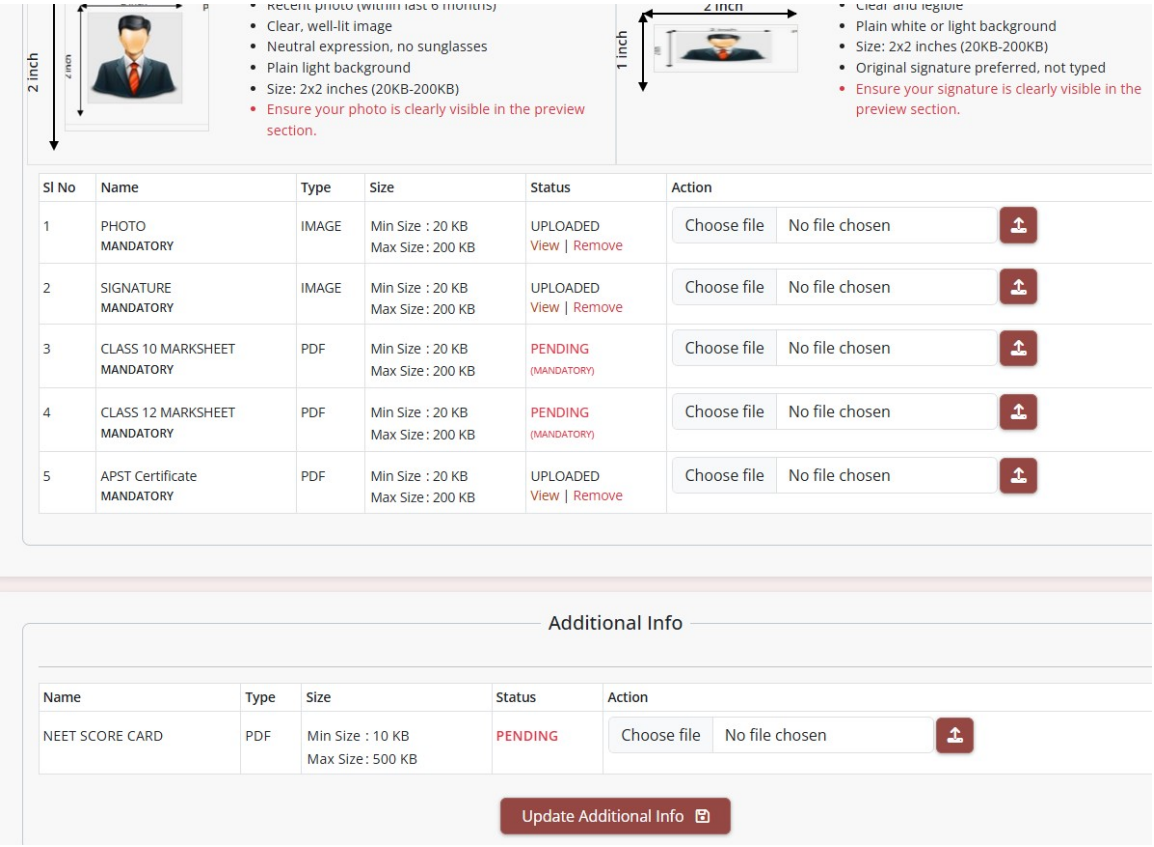
- Click "Confirm Category." A confirmation pop-up will appear.



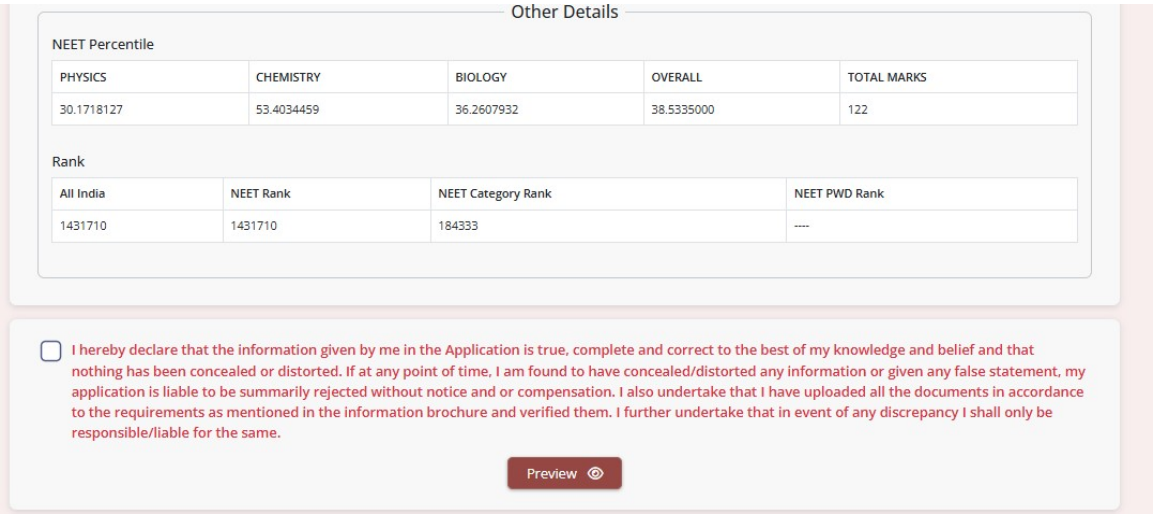
- Click "Continue Form Fill-up Process."
- Scroll down to Qaulification Section and Add Qualifactaion details i.e. Class X records and Class XII records



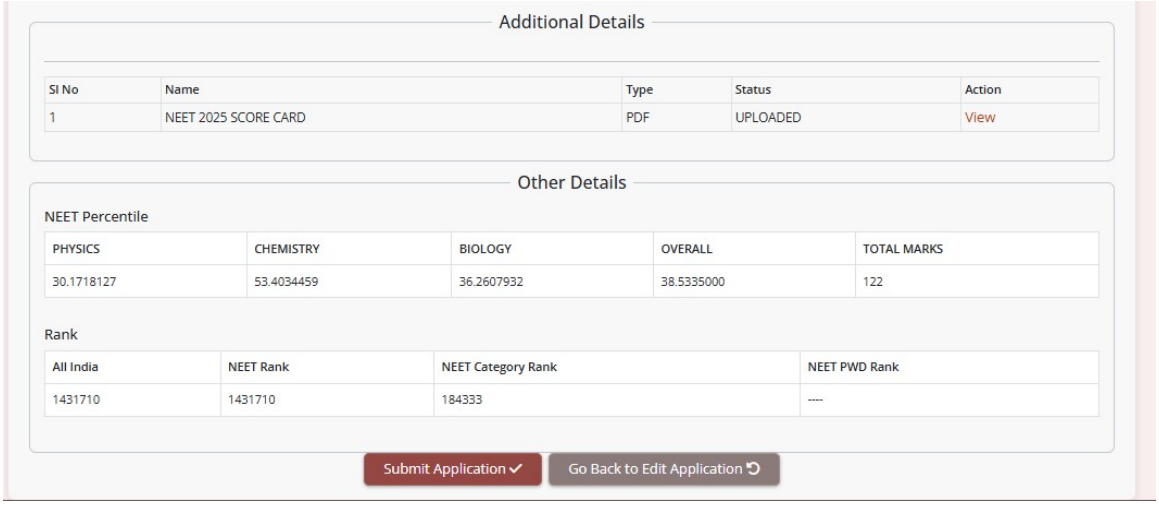
- Once, done, scroll down to the Documents Section and upload the Pending documents along with Additional Documents as below



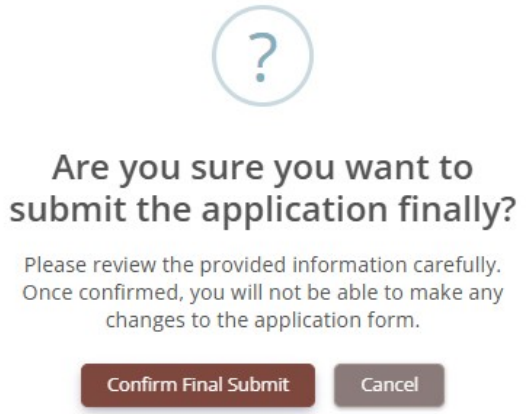
- Click “Upload Additional Info.”
- Scroll down belo to and mark the check box after readig the declaration carefully as below



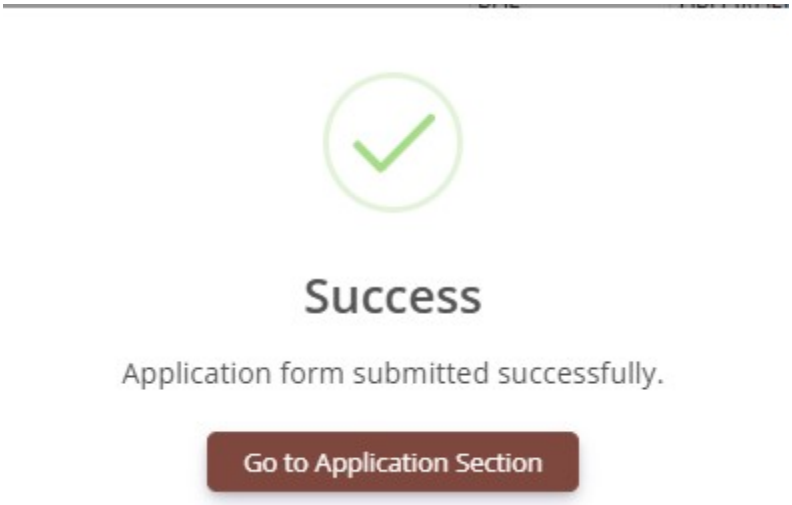
- Click "Preview" to review all entries before final submission.
- Review the complete application and scroll to the bottom to proceed with final submission.



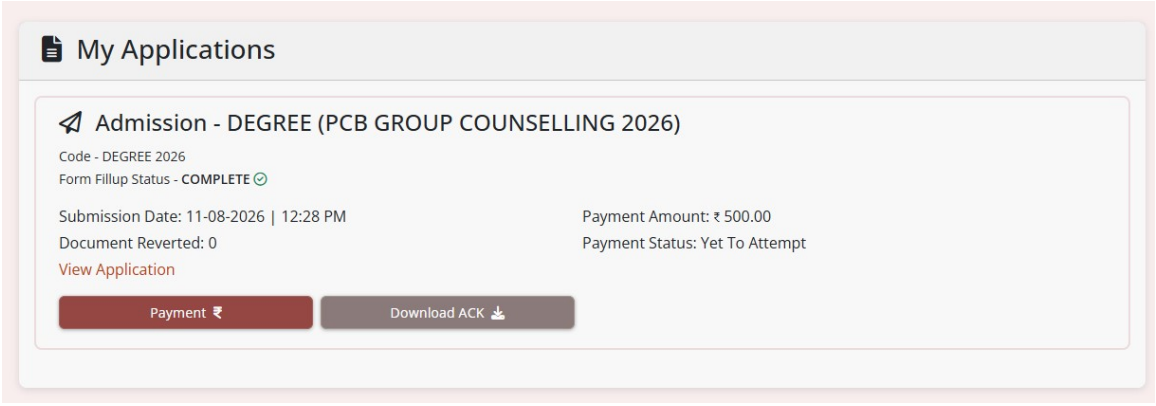
- Click "Submit Application."
- The following popup will appear



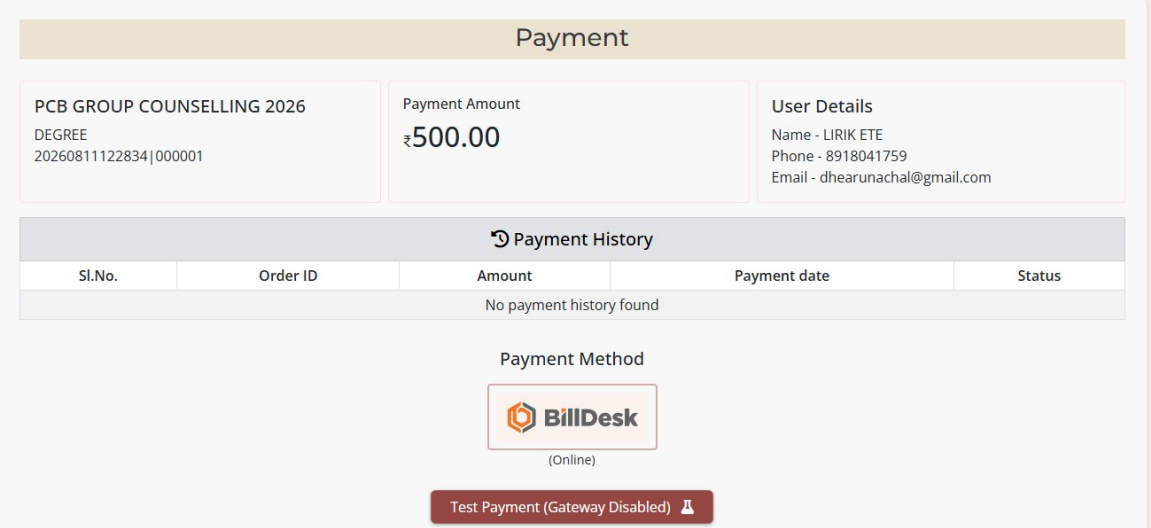
- Click “Confirm and Final Submit.”
- A successful submission confirmation page will be displayed.



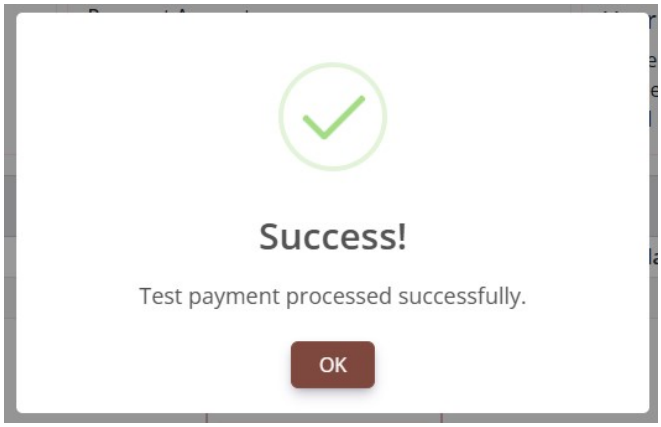
- Click “Go to Application Section” to proceed with payment.
- The following screen will be displayed.



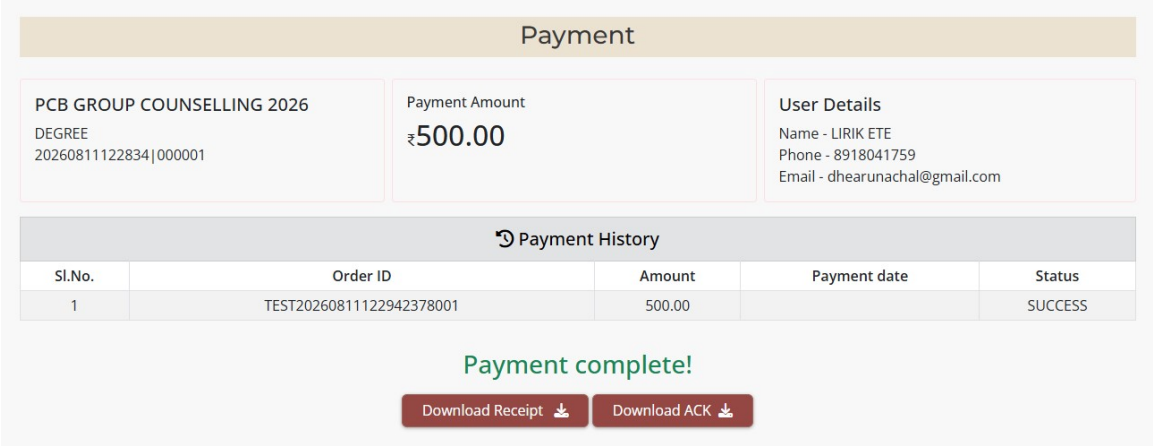
- Click “Payment.”
- This will bring the following screen. Read the information carefuly. Inform for any discrepecny before making payment



- Click "Proceed to Payment."
- Complete the payment process using the applicable payment method.



- The application process has been successfully completed.



Download and retain the Acknowledgement Receipt and Payment Receipt for future reference.

Application Form Verification

- Candidate are requested to keep login to their dashboard and check the status of verification of application.
- If any discrepency occurred in the applicant data, they same can be viewed in the dashboard.
- The discrepency can be rectified within the portal as per schedule available in the Information Brochure.