

Few important rules and regulations/terms & conditions for admission under other state quota in Diploma in Printing Technology & Diploma in Photography programs at Regional Institute of Printing Technology for AY 2025-26:

1. Must be an Indian Citizen
2. Must have passed 10thStd/ SSC examination. Obtained at least 35% marks at the qualifying examination and selected through State Level Entrance Examination/Common Admission Test conducted by your State for admission to diploma courses.
3. Should not be born after 01.01.2006.
4. Reservation of SC/ST/OBC/Physically handicapped against the reserved quota stated above will be as per reservation policy of the State/Central Govt
5. Candidates should be medically fit with normal vision and free from colour blindness. A medical certificate to this effect from the Registered Medical Practitioner is to given in the prescribed format in the application form.
6. There is limited hostel accommodation for the **male candidates only** subject to the vacancy. Male candidates requiring hostel accommodation should apply separately in the prescribed format to the hostel superintendent immediately after getting admission in the institute. If allowed, they should deposit requisite fees, declaration and abide by the rules and regulations of the hostel failing which their admission/studentship/boardership will be cancelled at the discretion of the Institute/ hostel authority. Name of Local Guardian in Kolkata with detail address, telephone no etc should also be mentioned. Both the guardian and local guardian should be present at the time of admission to endorse their signature.
7. In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16- 05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009 available on AICTE Web-Portal [http:// www.aicte-india.org/ anti.htm](http://www.aicte-india.org/anti.htm)>download which is binding for all students to be admitted in this Institute. Further, the 3rd amendment in UGC Regulations dated 29th June, 2016 expanding the definition of ragging by including the following:
“(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background”. Ragging in any form in the institute/Hostel will invite stern actions as above against the persons(s) involved, directly or indirectly, in ragging. As per directive of Hon’ble Supreme Court, FIR will also be lodged in the local police station. Each student and every parent to submit an affidavit /online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Application Form for Students of others States (ER Form)

Application for admission in the 1st year in Printing Technology/Photography for the session **2025-26**

Last Date of sending documents: **August 31st, 2025** (Application to be filled in by the candidate, duly verified by Guardian/State Govt. Medical Certificate is to furnish)

1. **Name of the Candidate (In Block Letter) :** **Gender : M/F**
2. **Address in full (Permanent) (with Phone No/Email ID):**
3. **Father's Name, Occupation and Address (with Phone No/Email ID):**
4. **Mother's Name, Occupation and address(with Phone No/Email ID):**
5. **Name ,address of Local Guardian in Kolkata (with Phone No/Email ID):**
6. **Date of Birth:** **Age as on 01.01.2025:** **Whether SC or ST or OBC:**
7. **Exam Passed:** **Year :** **Division & % of Marks:**
8. **Name of the course in which admission is sought:**
9. **If Hostel required (Only Boys' Hostel available subject to availability of Seats).** One has to apply separately after admission in the Institute): YES/NO
*Attested copies of valid age proof, SC/ST/OBC, mark sheets/certificates of exam passed, income certificate are to be enclosed

I do hereby declare that the above statements are true to the best of my knowledge. I undertake that if admitted I shall abide by the rules and regulations framed time to time by the Institute and Hostel authority (if hostel seat is allotted). I understand that in case there is no vacancy in the hostel I will not get any seat over there and I will continue my study as a day scholar by arranging my stay in Kolkata on my own. I also agree to pay fees regularly failing which my studentship/boardership is liable to be cancelled and the decision of the Institute/Hostel authority will be final and binding on me. I understand that the Institute has only boys' hostel, the number of seats in which is very limited and after taking the admission in the Institute I shall have to apply separately for the Hostel and if the seat is not available I will attend my classes as a day scholar on my own arrangement in Kolkata. I further declare that I am aware that ragging is a criminal offence and I will submit affidavit in respect of anti-ragging declaration in prescribed format and will abide by the said declaration in letter and spirit to maintain a completely ragging free environment in the Institute/hostel. I understand that if I am found Color **Blindness**, I will not be allowed for admission.

Date.....

Signature of the Student

DECLARATION OF FATHER/GUARDIAN

I completely agree to the declaration given by my ward including the assurance of paying all fees in time strictly. I am fully aware that ragging is a criminal offence and I shall submit affidavit along with my ward in respect anti ragging declaration. I declare to abide by the decisions of the authority in case my ward faces disciplinary actions (which may include even suspension/dismissal) against him/her for violating rules and regulations of the Institute/ hostel. If my ward suffers from sickness, I will immediately attend Institute/Hostel on receipt of such intimation take him/her from Institute/Hostel for proper treatment. I also declare that My Ward will not get admission if suffering from Color Blindness. Latest valid income certificate is enclosed

Date.....

Signature of the Father/Guardian

TO BE FORWARDED BY THE DIRECTORATE/DEPARTMENT OF THE RESPECTIVE STATE EDUCATION

Shri/Smt..... Son/daughter of..... (father) and..... (mother) has been selected for admission to the 3 year full time diploma course in in order of merit at the Regional Institute of Printing Technology Kolkata for **2025-26** academic session. His/her admission and continuation of his/her stay in the Institute and Hostel, if admitted, is subject to the maintenance of rules and regulation including prohibition of ragging and Institute can take any disciplinary action against him/her, as it may deem fit, following misconduct/violation of prevailing rules and regulations of the Institute.

Date.....

Signature of the competent authority
Name, designation with office seal

Certificate of the medical fitness by the Registered Medical Practitioner (May be given separately)

- a) **Name**..... b) **Sex**..... c) **Height**.....cms d) **Weight**..... Kgs
- e) **Chest with full inspiration**.....cms, with full expiration.....cms e) **Power of eye**....., **Vision**..... (Normal or Not) g) **Color Blindness** (clearly mention **Color blindness** or **No Color blindness** this test may be repeated in the Institute, if found suffering from Color Blindness admission will not be allowed)

Date.....

Signature of the Medical Officer with office seal and Registration No.

Some Important Rules & regulation among others: 1) Minimum 60% attendance and 50% marks in internal sessional to appear exam in each semester 2) Drinking/Smoking is prohibited. 3) Ragging is strictly prohibited. 4) For Boarders of Hostel (if the seat is allotted in case of vacancy in the Hostel), Joining in the Mess (run by students) is compulsory. However, for unavoidable circumstances (Strike/Electrical or other fault) food is to be arranged by the borders from outside. Consuming alcohol or smoking and any kind of drug night stay in the outside of hostel OR keeping guest without permission and staying in Hostel during vacation is not allowed. Each student and every parent also need to submit an affidavit /online undertaking every academic year at www.antiragging.in and www.amanmovement.org

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) having been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) _____ on this the (day) _____ of _____ (month) _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) _____ of _____ month, (year) _____ after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER