

Seminar Funding Scheme for Government Colleges of Arunachal Pradesh

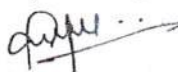
1. Introduction

Research activities create new ideas and innovations all over the world but such new ideas remain of no use until and unless such research ideas are disseminated to the teachers and knowledge seekers. Organizing "Seminars, Symposium and Workshops" are means to disseminate, evaluate and if required to correct the new idea(s) through deliberations/discourses and in-depth analysis of a subject by academicians, professional experts and intellectuals in the institutions of higher learning. Thus the activities of "Seminars, Symposium and Workshops" is recognised as an equally important component of the higher education system. Seminars create mass impact on the teachers and students in understanding new and emerging areas/concepts from different prospective on a particular theme. Seminars are essential component to promote excellence in research field by using collective wisdom through sizable participation on a research theme/subject/idea.

Keeping in view the importance, emphasis and need of "Seminars, Symposium and Workshops" activities at the state level in the government college and institutions. The Government of Arunachal Pradesh has decided to introduce an innovative financial support system to promote "Seminar Funding Scheme for Government Colleges" from the fiscal 20019-20 for the first time by allocating Rs. 10 Lakh for the purpose. The scheme intends to provide a forum to teachers, researches, students, and professional experts for sharing their knowledge, experiences, and research findings. The Government Scheme is a humble beginning as a "Pilot Project". The continuance and further growth of the "Seminar Scheme" shall depend on the enthusiasm shown by the government college in the scheme opportunity on the one hand and the quality of results produced on the other.

2. Objectives

- (a) To provide a forum in each Govt. College in the State for the Teachers/academicians, and experts from different parts of the country to exchange, disseminate knowledge, ideas and research findings (local, regional, national and International levels) among the teachers & students.



- (b) To discuss the local issues and local knowledge system with experts to create better understanding about them and to enhance the value of such ideas with the application of modern science & technology.
- (c) To help college teachers to secure better Academic Performance Index (API) for personal academic growth and to secure higher grade for Govt. college institutions in assessment & accreditation process through higher level of academic activities.

3. Target Group/Beneficiaries

The target group of this scheme is the "College Teachers and Students" of the Government Colleges of Arunachal Pradesh.

4. Maximum Quantum of Financial Support

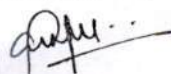
The quantum of financial support for a Seminar is uniform for all disciplines (Arts, Science, Commerce etc.); subject to a maximum of Rs. 1.0 Lakh (Rupee One Lakh) only per Seminar.

5. Time allowed to conduct Seminar

The Seminar has to be conducted within three months from the date of release of 1st instalment of Seminar Financial Support.

6. Conditions attached to Financial Support and Release Thereof

- (a) The financial assistance against the sanctioned seminar shall be released through PFMS Mode only in the Bank Account of the concerned College Principal by the Directorate of Higher and Technical Education, Govt. of AP after the sanction of the Seminar through official process. On completing the official formalities the concerned college Principal shall transfer the released amount to the Bank Account of Seminar Co-ordinator through PFMS Mode only.
- (b) Joint Seminar of two or three department shall be preferred to ensure more participation of teachers and students, to promote multi disciplinary approach, and effective utilization of resources.
- (c) 80% of the sanctioned amount of seminar shall be released as advance in 1st instalment and remaining 20% shall be released after the submission of seminar proceeding & report dully counter signed by the concerned co-ordinator(s) and the College Principal, copies of all papers presented in the



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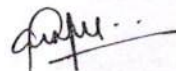
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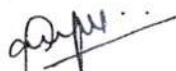
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seminar, Feed back forms from participants, utilization certificate, audited account statement with original vouchers of expenditures etc. This account compliance must be submitted within three months from the date seminar is over.

- (d) No TA/DA for participants except for one (two in case of joint seminar of two or more academic departments) Recourse Person (s) invited for delivering key note address or theme lecture, if invited from out side institution (other than host institution). DA will be allowed @ 1000/-per day for a maximum of two days (journey period) only along with actual on production of tickets.
- (e) Honorarium @ Rs. 1000/- only may be paid to the Recourse Person provided he/she does not belong to the host institution.
- (f) There shall be a cooling period of minimum two years between the two seminars in the same department and with same teacher as co-ordinator.
- (g) Pre-seminar printing, postage, local conveyance, publicity, publication of seminar proceedings , reprographic expenses, stationery and consumables etc
- (h) Local hospitality, including boarding and lodging of outside invitees and participants subject to maximum 25% of total estimated expenditure.
- (i) Participants' kits and other miscellaneous items.
- (j) The co-ordinator shall be liable to refund the entire seminar financial support with 10% interest for the period the amount remained with co-ordinator, if seminar is not conducted within the stipulated time of three months or fails to submit the audited expenditure accounts along with other documents as stipulated under the scheme and; he/she will be debarred for 2(Two) years.
- (k) If due to unavoidable circumstances the seminar is cancelled the sanctioned amount will be refunded forthwith to the Directorate of Higher and Technical education, Itanagar through PFMS mode.
- (l) In case of transfer of the Co-ordinator from one college to another college, the co-ordinator responsibility of the Co-ordinator shall automatically stand transferred to the administrative jurisdiction of the College Principal where the co-ordinator stand transferred.
- (m) Separate Accounts shall be maintained for each Seminar sanctioned to the College and as such record shall be maintained with original vouchers for a period of minimum 5 years at the institution.
- (n) For making compliance of any terms and condition invariable the prescribed format shall be used without any deviation, if submitted on any other format may be treated non compliance.



(o) 10% of the total sanction amount shall be retained at the Directorate level for meeting administrative expenses of the scheme at Directorate level (such as TA/DA of experts, other expenses).

7. Eligibility and Procedure for Applying Seminar Funding

- (a) All regular College Teachers of Government Colleges of Arunachal Pradesh in active service with minimum two years of teaching experience are eligible for funding under this Scheme.
- (b) A College Teacher, who wish to undertake a Seminar activity, may submit their proposal on the prescribed proposal form (**Annexure-I**) to the Directorate of Higher and Technical Education Govt. of AP, Itanagar dully forwarded by the concerned college Principal with due recommendation from the "College Seminar Committee" constituted for the purpose (as suggested by UGC or IQAC) along with the copy of minutes of the meeting conducted for the purpose. Usually such proposal may be submitted at the begging of the financial-year although submission of Seminar proposal may remain open through out the year. However, the seminar should not be conducted before the sanction is accorded by the Government; the seminar if conducted in anticipation of government sanction will not be considered for financing under the scheme. The acceptance of proposal is not mandatory on government.

8. Mode of Drawl and Disbursement of Research Funding

- (a) All financial transactions under the scheme shall be through PFMS (Public Finance Management System) mode only.
- (b) Therefore, the budgetary support for financial grant under the scheme shall be drawn from the treasury by the Directorate of Higher and Technical Education, Government of Arunachal Pradesh, Itanagar during the financial year and shall be credited/deposited/kept in the dedicated Bank Account of the "**Arunachal Pradesh State Higher Education Council (APSHEC)**" for onward transfer/utilization to the concerned Principal's Bank Account, who forwarded seminar proposal, as an when a research proposal is sanctioned under the scheme by the Government of AP; so that finally the concerned Principal may transfer the released amount to the of the Bank Account of Principal Investigator (initiator of the research proposal) after due office formality.



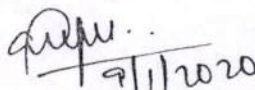
Procedure of Approval of the Seminar

- (a) An expert committee shall be constituted for the purpose of Scrutiny-cum-Recommendation of the Seminar proposal(s) by the Government of Arunachal Pradesh. The final approval to the recommended proposal(s) will be occurred by the Government of Arunachal Pradesh subject to availability of fund under the scheme.
- (b) The Seminar proposal Scrutiny cum Recommendation Committee at the Directorate of Higher and Technical Education comprising the following five members:
1. Director Higher and Technical Education Chairman
 2. Joint/Deputy Director Higher & Technical Education Member
 3. One Principal from the Govt. College of AP Member
 4. Academic Officer of the DHTE office Member
 5. Two Subject Experts (depending on the proposals) Member

10. Applicable Forms under the Scheme

Invariably following forms will be used in submitting information for consideration in respect of this Scheme otherwise compliance will not acceptable.

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| (h) Seminar Proposal submission Form | Annexure – I |
| (i) Acceptance Certificate for Seminar | Annexure – II |
| (j) Feed Back Form of Seminar | Annexure – III |
| (k) Seminar Fund Utilization Certificate | Annexure – IV |
| (l) Final Statement of Expenditure on Seminar | Annexure – V |


19/11/2020
(Likha Sampu)
Under Secretary (Education)
Govt. of Arunachal Pradesh
Itanagar.