

MINUTES OF THE MEETING
Arunachal Pradesh State Council for Technical Education.
Itanagar.

The first meeting of the Arunachal Pradesh State Council for Technical Education (APSCTE) was held on 12th of June'2007 at 11.00 a.m in the Conference hall of the Directorate of Higher & Technical Education, Govt. of Arunachal Pradesh, Itanagar.

The meeting was attended by the following dignitaries:

- 1) Shri Tatar Kipa, Hon'ble Minister (Education) - Chairman.
 - 2) Shri Hage Khoda, Secretary (Education) - Member.
 - 3) Shri M.Pertin, Secretary (Industry) -Member.
 - 4) Shri Khoda Ruja, Director (Handloom & Handicraft) - Member.
 - 5) Mrs. K.Namchoom, Director (School Education) - Member.
 - 6) Shri Goken Basar, Director (Industry) - Member.
 - 7) Shri S.P.Bharadwaj, (representative of Labour Commissioner) -Member.
 - 8) Shri Kuru Sera, SSW(representative of CE APPWD (WZ) -Member.
 - 9) Dr. Parijat De, Director (Technical Education and training)
Govt. of West Bengal, Kolkata, (representative of AICTE) - Member.
 - 10) Dr. P.D.Kashyap, HOD (Electrical) NERIST
(representative of Director NERIST) - Member.
 - 11) Dr. T.Padu, Project Manager, SPIU - Member.
 - 12) Shri T.Madhusudhan, Principal, RGP, Itanagar - Member.
 - 13) Sri Selvanoni, (representative of Principal TPC Basar) -Member.
 - 14) Shri P.K.Deva Sarma, HOD RGP, Itanagar - Member.
 - 15) Shri Anil Choudhary, HOD (EEE) RGP, Itanagar - Member
 - 16) Shri S.Mishra, CoE, NERIST - Special Invitee.
- and
- 17) Dr. Joram Begi, Director (Higher & Technical Education)- Member Secretary.

The Meeting started with a welcome speech by Dr. Joram Begi, Member Secretary of Arunachal Pradesh State Council for Technical Education (APSCTE). In his speech, he emphasized the necessity of establishing a State Council for Technical Education and the role and responsibility to maintain the standard of Technical Education in the State.

Shri Tatar Kipa, the Hon'ble Minister (Education) in his speech highlighted the importance of Technical Education in the State and the responsibility of Arunachal Pradesh State Council for Technical Education (APSCTE).

Shri Hage Khoda, Secretary (Education) in his brief speech elaborated the main problem on exodus of student especially in the field of Technical Education. He also stressed on relevance of Technical Education.

The following agenda were taken-up for discussion in the Meeting:

Item No.01.01: Adoption of the Logo of the SCTE

The Council approved the proposal with the following suggestions:

- i) The word “Estd-2006” be inserted in the Logo.
- ii) The Mithun head – State symbol of Arunachal be made more prominent.
- iii) Keeping in view that the state of Arunachal Pradesh has massive potential for hydro power, a power transmission line should be reflected in the Logo (in the left side of the book in the Logo).

Item No.01.02 Affiliation of the Polytechnics.

After threadbare discussion, the Council resolved that both the Polytechnics (Rajiv Gandhi Polytechnic, Itanagar and Tomi Polytechnic College, Basar) should formally apply on prescribed format with prescribe fees for affiliation of their Institute to the Arunachal Pradesh State Council for Technical Education (APSCTE).

Item No.01.03 Approval of the various programmes

After a thorough discussion, the Council approved running of Diploma Courses in the following disciplines subject to approval of All India Council for Technical Education (AICTE).

- i) Automobile Engineering (AUE)
- ii) Civil Engineering (CE)
- iii) Computer Science & Engineering (CSE)
- iv) Garment and Fashion Technology (GFT)
- v) Electrical & Electronics Engineering (EEE)
- vi) Electronics & Communication Engineering (ECE)
- vii) Herbal Technology (HT)
- viii) Travel & Tourism Management (TTM)
- ix) Hotel Management and Catering Technology (HMCT)

Item No.01.04 Constitution of the Academic and the Examination Committees

I) Academic Committee:-

The Council approved the constitution of Academic Committee consisting of the following members:

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|--------------------------------------------------------------------------------------|---|-----------|
| i) Member Secretary, APSCTE | - | Chairman. |
| ii) Principals of all affiliated Polytechnics | - | Member. |
| iii) One HoD each of all the Programme
(To be nominated by Member Secy., APPSCTE) | - | Member. |
| iv) One representative each from APPWD/Dept. of
Power/NERIST/Industry | - | Member. |
| v) Controller of Examination (CoE) | - | Convener. |

Role and Responsibilities:-

- 1) The Committee shall study the curriculum prepared by the NITTTR Bhopal/Kolkata for the various programmes being offered by the Polytechnics of the state, making necessary recommendations and modifications for approval of the SCTE.
- 2) The Committee shall study the requirements of new programmes or revision of the existing programmes in the state for approval of the SCTE.
- 3) The Committee shall frame the rules and regulations regarding the various academic requirements as per the Curriculum.
- 4) The Committee shall also suggest the various methods for monitoring the academic activities of the Polytechnics.
- 5) Any other matters related to academics not mentioned above.

II) Examination Committee:

The Council also approved the constitution of Examination Committee consisting of the following members:

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|-----------------------------------------------------|---|-----------|
| 1. Member Secretary, APSCTE | - | Chairman |
| 2. Principals of the affiliated Polytechnics | - | Member |
| 3. Exam-in-charge of all the affiliated Polytechnic | - | Member |
| 4. Controller of Examination (CoE), NERIST | - | Member |
| 5. Controller of Examination (CoE) | - | Convener. |

Role and responsibilities:

1. The Committee shall frame the various rules and regulations for the conduct of the various examinations as per the curriculum.
2. The Committee shall devise the various formats of marks cards, certificates and other forms.
3. The Committee shall suggest the fees to be charged from the students for the various examinations for approval by the SCTE.
4. The Committee shall suggest the remunerations to be paid to the various officials/staff for the various examination related activities.
5. The Committee shall take necessary disciplinary action against students found to be involved in malpractice during examinations.
6. Any other matters related to examinations not mentioned above

Item No.01.05 Appointment of the Controller of Examination (CoE)

The Council approved the appointment of Shri Sanjay Bengia, OSD(T) as the Controller of Examination (CoE) of the Arunachal Pradesh State Council for Technical Education (APSCTE).

Item No.01.06 **Constitution of Fees Committee**

The Council constituted the fees Committee consisting of the following members to recommend the fees of the various Technical Institute of the State.

- i) Vice-Chancellor of one of the universities in the state to be nominated by the State Govt. Concerned - **Chairperson**
- ii) Secretaries in-charge of the Technical Education and Finance Departments of the State Govt. concerned or their nominees - **Members.**
- ii) Three experts, one each in Economics, Cost Accountancy and Institutional Finance to be nominated by the All India Council of Technical Education - **Member.**
- iv) Director of Technical Education of the State - **Member Secretary**

The Council may like to approve the constitution of such a committee for fixing the fees in the various technical institutions in the state and affiliated to the Council.

Item No.01.07 **Infrastructural requirements**

The Council while appreciating the necessity of infrastructure for Arunachal Pradesh State Council for Technical Education (APSCTE) like buildings with sufficient space, strong rooms for keeping question papers and answer scripts, equipments like photocopiers, computers, printers, fax machine, furniture etc. for effective running of the Council resolved that a proposal is to be submitted to the State Govt. for providing the necessary fund and making budgetary provisions.

Item No.01.08 **Honorarium/seating fees to the staff and TA/DA**

It was resolved that all non-official and external members be paid with TA/DA as per State Govt. rules. It was also decided to extend seating fees at the rate of Rs.1,000/- (Rupees One Thousand) only to each of the members.

Item No.01.09 **Lateral Entry to 2nd year Diploma Programmes**

The Council after a prolonged discussion approved the lateral entry of ITI passed out in 2nd year of the 3 years Diploma Course subject to the condition that such candidate have minimum qualification of CI-X pass (AISCE) or equivalent and passing the required Entry Test conducted by concerned Institute. For lateral entry of CI-XII pass (AISSCE), it was discussed in full length and breadth, but no anonymity could be arrived at and hence it was dropped.

Item No.01.10 **Operation of accounts of the SCTE**

The meeting resolved that the accounts of State Council for Technical Education shall be operated in a Joint Account by the Member Secretary and Controller of Examination (CoE) and the Member Secretary shall be the sanctioning authority.

It was also resolved that the annual accounts of the Council shall be audited by a recognized Chartered Accountant.

The council also suggested that the Arunachal Pradesh State Council for Technical Education (APSCTE) should generate its resources from the following sources.

- a) Collecting fees from Institute for affiliation/extend of affiliation.
- b) Registration fees of Students.
- c) Examination fees.
- d) Certificate fees.

Item No.01.11 **Any other items**

a. Approval of draft academic and examination rules.

The Council provisionally approved the draft Academic and Examination Rules and suggested the respective committee for further scrutiny and verification.

b. Issue of Certificate.

The Council decided that the signing authority of the following documents will be as noted against each.

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|----------------------------------------|---|-------------------------------------------------------------------------------------------|
| i) Mark sheet (both Semester & Final) | - | Controller of Examination |
| ii) Diploma Certificate | - | Principal concerned, Controller of Examination (CoE) and Director of Technical Education. |
| iii) Institutional Leaving Certificate | - | By the Principal of concerned Institute |

After a marathon discussion, the meeting had taken some decisive measures on various issues as mentioned above and concluded with vote of thanks by Shri Sanjay Bengia, OSD(T).

(TATAR KIPA)
Chairman
APSCTE