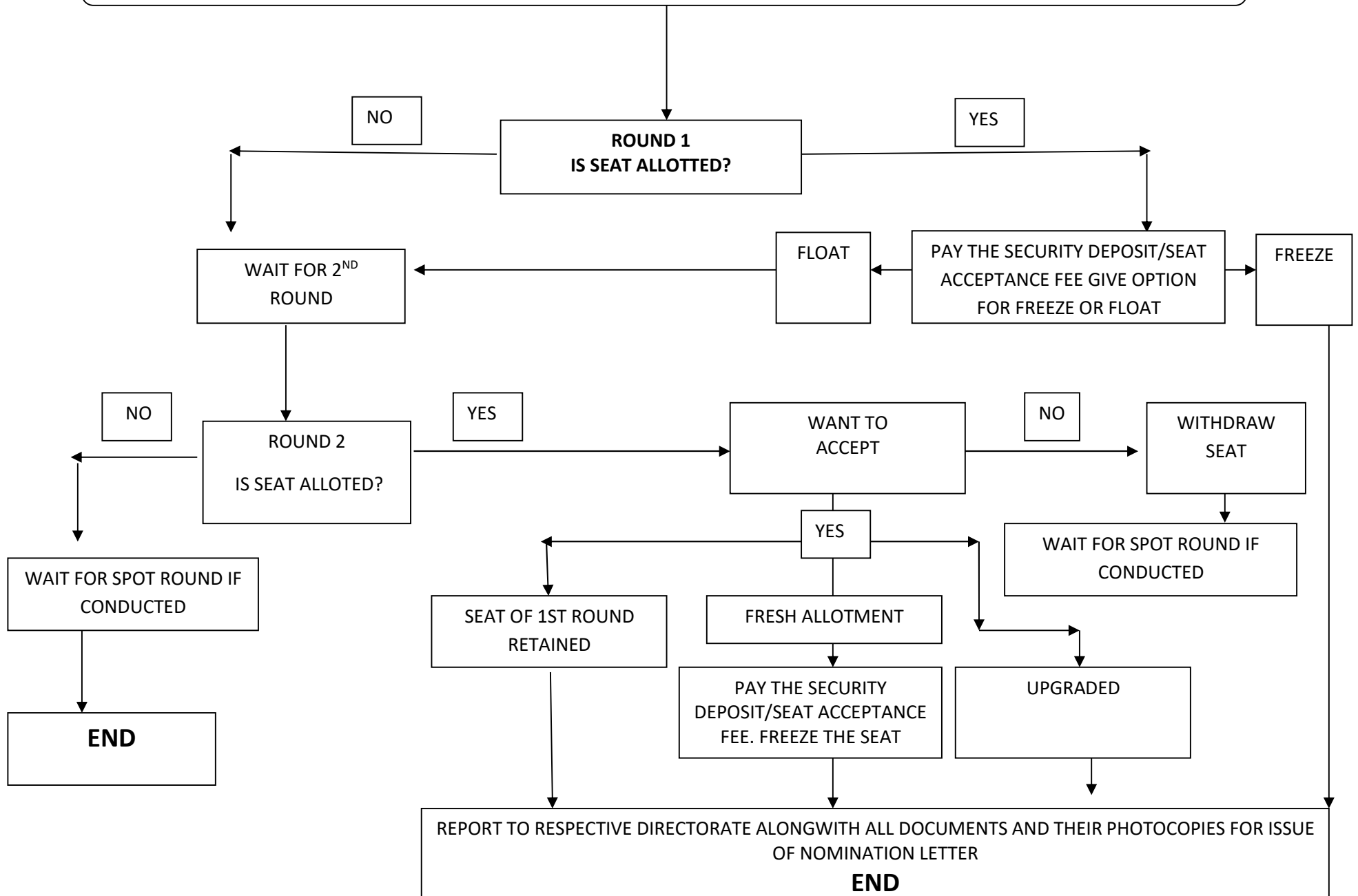


# FLOW CHART

FIRST ROUND OF SEAT ALLOTMENT ON 23<sup>rd</sup> SEPT'2022



### Seat Allotment and reporting to the Directorate / Institutes for Round 1.

- The first round of seat allotment will be displayed on [www.apdhte.nic.in](http://www.apdhte.nic.in).
  - Seats will be allotted to the candidates in order of the choices they have filled during online choice filling, on the basis of their merit as per NEET 2022 and availability of seats in their respective categories/Institutes/courses.
  - Candidates, after the declaration of result of 1<sup>st</sup> round of counseling will have to perform the following after logging into their account:
    - ✓ View Seat Allotment
    - ✓ Pay the Security Deposit/Seat Acceptance Fee
    - ✓ Submit Willingness as below:
      - **Floating Option:** This option is to be chosen if the candidate accepts the seat allotted in the present round but wants to be considered for all of his/her higher preference choices during the subsequent round (second round) of seat allotment.
- OR
- **Freezing Option:** This option is to be chosen if the candidate is satisfied with the seat allotment and wants to accept the institute and course allotted to him/her without waiting for the 2<sup>nd</sup> round.
  - ✓ Print the Provisional Seat Allotment Letter
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- The Security Deposit / Seat acceptance fee shall be refunded on submission of documents viz. like admission receipt etc. as and when notified by this Directorate or on withdrawal of seat.
  - All the candidates who have got an allotment for medical related courses like MBBS, BDS, BAMS, BUMS, BHMS, B.Sc (RIT/OOT/MLT/Nursing), B. Pharma, have opted for **Freezing Option**, and have paid the Security Deposit / Seat Acceptance fees as detailed above, will report to the Directorate of Medical Education, Research and Training, A Sector, Naharlagan within the stipulated date, along with all relevant documents alongwith the Seat Allotment Letter downloaded from the portal with details of payment of Security Deposit / Seat Acceptance fees.
  - Candidates allotted non-medical courses like B.V. Sc & AH, B.Sc (Agri/Horti/Forestry/Fishery/Community Sc/Nutrition & Dietetics/Seri) , have opted for **Freezing Option**, and have paid the Security Deposit / Seat Acceptance fees as detailed above, will report to the Directorate of Higher and Technical Education, ESS Sector, Itanagar within the stipulated date, along with all relevant documents alongwith the Seat Allotment Letter downloaded from the portal with details of payment of Security Deposit / Seat Acceptance fees.
  - If a candidate fails to choose **Float or Freeze** option for the allotted seat **OR** fails to remit the Security Deposit / Seat Acceptance fees or report to the respective Directorate within the stipulated date, the seat allotment shall stand cancelled and he/she will not be considered for seat allotment during the second round.
  - Candidates who have opted for **Floating Option** in the first round **AND** have paid the Seat Acceptance Fee / Security Deposit fee will **ONLY** be considered for seat allotment in the second round.
  - Candidates who have neither opted for **Floating or Freezing option** shall be treated as not interested and such candidates will not be allowed in the 2<sup>nd</sup> round. However, they may participate in the Spot round, if held.

- Candidates are therefore advised to at least choose the FLOATING OPTION and pay the Seat Acceptance Fees/Security Deposit if they are to be considered for upgradation in the 2<sup>nd</sup> Round.
- **Floating Option** candidates of 1<sup>st</sup> Round, who are allotted other seats against their higher preference choices during second round, will forfeit their claim on seats allotted to them in first round, and therefore allotment of first round shall automatically stand cancelled.

### **Seat Allotment and reporting to the Directorate / Institutes for Round 2.**

- The second round of allotment will be displayed at the website [www.apdhte.nic.in](http://www.apdhte.nic.in).
- Candidates, after the declaration of result of 2<sup>nd</sup> round of counseling will have the Freeze option only under **Submit Willingness tab**.
  1. A Candidate whose allotment has been upgraded will have to Freeze the allotment and report to the respective Directorate as has been described for the First Round.
  2. A Candidate whose seat has been retained in the Second round will have to Freeze his/her seat and report to the respective Directorate as has been described in the First round.
  3. A candidate who has been allotted a course in the 2<sup>nd</sup> round only will view and download the provisional allotment letter, pay the Seat Acceptance Fee /Security Deposit, Freeze the willingness and report to the respective Directorate as has been described for the 1<sup>st</sup> round.
  4. If the candidate fails to pay the Seat Acceptance Fee / Security Deposit , Freeze the allotment or report to the respective Directorate within the stipulated schedule, the seat allotment shall stand automatically cancelled.

### **Withdrawal of Seats**

- Candidates who have been issued provisional admission / nomination letter during the 1<sup>st</sup> or 2<sup>nd</sup> round but had not taken admission in the allotted Institution and want to withdraw the seat can do the same ONLINE within the stipulated schedule. Such candidates can participate in the Spot round if they so desire.
- Candidates who have taken admission in the allotted Institution will not be allowed to withdraw the seat.
- Seat Acceptance Fee/ Security Deposit of candidates who have withdrawn their seat during the stipulated period will be refunded as and when notified by the Directorate.

### **Spot Round**

- A Spot round may be conducted after the second round to fill the remaining vacant seats, if any.
- The following candidates will be eligible for participation in the Spot round:
  1. Candidates who have withdrawn their allotted seat within the stipulated time.
  2. Candidates who have not been allotted any seat up to second round.
  3. Fresh candidates who could not register before the first round. Such candidates will have to register Online and pay the requisite registration fees.

- However, those candidates who have a confirm seat allotted and have not withdrawn their seat, cannot participate in the spot round. Candidates who have taken admission in an Institution against an allotted seat will not be permitted to join the Spot round.