

### **Important Instructions to the candidates to whom seat is allotted in PCB GROUP COUNSELING 2020**

Based on your rank and choices of programs, you have been provisionally allotted a seat in an academic program and institute of your choice. You are required to LOGIN to your account in the web portal and complete all the following steps mandatorily within **21<sup>st</sup> Nov'2020** repeat **21<sup>st</sup> Nov'2020** as given in the schedule of PCB group counseling 2020. Otherwise the allotment of seat would stand automatically cancelled.

1. Login to your account in the Arunachal Pradesh PCB group counseling portal. You will be able to see your Provisional Allotment Letter with the details of the seat provisionally allotted to you.
2. Download the Provisional Allotment Letter alongwith the Undertaking and the instructions. The candidate and the parent/guardian has to sign the Undertaking and upload the signed copy in the portal.
3. Then, you will find the willingness option of "Freeze" or "Float" in the portal.
4. If you are content with the allotment and accept the same, you can "Freeze" the seat ONLINE. After your options are verified again ONLINE, you would be able to download your Provisional Admission Letter. Once you FREEZE the seat, you will not be considered in subsequent rounds of seat allotment.
5. With the Provisional Admission Letter, you can contact the allotted Institution (for Non-medical courses) or Directorate of Medical Education, Training and Research, Naharlagun (in case of all Medical related courses) for admission and further instructions.
6. If you are NOT content with the allotment and wish that an academic program of higher preference as per your already submitted choice may be offered in the second round of seat allotment, you can choose "Float" and wait for the allotment of the second round.
7. However, it is important to note that if you are allotted other seat(during second round) against your higher preference choices, the seat allotted in the first round will be automatically cancelled and you shall have no claim over the seat.
8. If you are not allotted any seat against your higher preference choices in the second round, you will still retain the seat allotted in the first round.

#### **Important Note:**

I. If you do not complete the above process in first/second round within the scheduled period of Arunachal Pradesh PCB group counseling (**21<sup>st</sup> Nov 2020 for the 1<sup>st</sup> round**), the seat allotted will stand cancelled and you will be out of Arunachal Pradesh PCB group counseling process of 2020.

II. At the time of admission, if the documents you have submitted are found to be invalid or you are found to be ineligible, then the seat allotted will stand automatically cancelled.