

(ANNEXURE- I)

A. General Information of the Institution

1. Name of the proposed institution :
2. Proposed location of the institution(indicating the distance from the nearest village/town/city) :
3. Name of the nearest (indicating the distance) : Railway station _____ km _____
Airport/helipad _____ km _____
4. Postal Address in full : P.O. _____
P.S. _____
District _____
Pin Code _____
5. Contact details : STD code _____
Phone _____ Fax _____
Mobile No. _____
e-mail address _____
Web address _____
6. Type of the institution(please tick) : Boys/Girls/Co-educational

7. Details of the Programmes/courses to be introduced:

Sl. No.	Name of the Programme/courses	Annual Intake	Additional Intake (if any)	Academic year in which programme is proposed to be started
1.				
2.				
3.				
4.				

8. Name and address of the affiliating body:**B. PARTICULARS OF THE MANAGEMENT****1. Name and address of the Society/Trust/Board:**

Name: _____

Village/Town _____ P.O. _____ P.S. _____

STD Code: _____ Phone No. _____ Fax No. _____

E-mail address: _____

2. Details of the Society/Trust/Board(Copy of the Certificate ofRegistration/Memorandum of Association/Bye Laws to be attached):

Registration No. _____

Date of Registration _____

Place of Registration _____

Registration valid upto _____

3. Name and addresses of the members of the Trust/Society alongwith contact Nos.(to be enclosed in a separate sheet of paper alongwith the application form)

C.DETAILS OF INFRASTRUCTURAL FACILITIES:

1. The details of the land and its ownership :
(Proof thereof or the registered lease deed)
2. Does the Institution has its own building or is proposed to be housed in a rented building ? (If rented building, ownership proof or a registered rental/lease agreement thereof for minimum period of 5 years with documentary evidence) :
3. The Copy of approval for construction plan from :
civic authority supported with Institution master plan
4. The total area of the Institution and the :
total build-up area(Pl. also specify the norms stipulated by the national regulators)
5. Infrastructure available in the Institution :
(dimensions to be indicated).

Sl. No.	Particulars	Quantity	Dimensions (area in square meters)
i)	Administrative Block		
ii)	Classrooms		
iii)	College Library		
iv)	Laboratories		
v)	Hall		
vi)	Teachers' Common Room		
vii)	Boys' Common Room		
viii)	Girls' Common Room		
ix)	Boys' Toilet Room		
x)	Girls' Toilet Room		
ix)	Boys' Hostel		
x)	Girls' Hostel		
xi)	Canteen		
xii)	Residential quarters		

6. Other facilities:

Sl. No.	Parameters	Availability(Yes/No)
i)	All weather approach road	
ii)	Potable water supply system	
iii)	Electricity including Standby Generator	
iv)	Guest House	
v)	Playground	
vi)	Parking Area	
vii)	Transport facilities	
viii)	Repographic (Xeroxing) facilities	
ix)	Barrier free environment for physically challenged	
x)	Computer Centre	
xi)	Medical facilities	

D. DETAILS OF THE FULL TIME TEACHING AND NON TEACHING STAFF:

(If no appointments are made at the time of application, the details may be submitted separately before the start of the academic session as per the format given below):

Name	Designation	Qualification	Total Experience(in years)	Date of joining the institution	Gross total salary/scale of pay

E. FINANCE

1. Indicate the sources of finance and fund available for running the institution:

2. The copy of the intended budgets for at least three years with clear and detailed classification head -wise (Capital and revenue) of receipts and payments.

3. The details of fund available with the society with evidence.

4. Financial position of the Society/Trust/Board
 - (a) Reserve Fund :
 - (b) Monthly income from :
 - (i) Fees
 - (ii) other sources (sources to specified)

 - (c) Total Yearly income :

 - (d) Monthly expenditure (details to be given) :

 - (e) Yearly expenditure :

F. OTHER INFORMATION

1. Details of other Institutions, if any, being run by the Society/Trust/Board and the details of the courses being run in them.

2. Details of fees of Rupees five hundred, only in cash being the cost of application fees and Rupees fifteen thousand only for issue of NOC to be paid by through Treasury Challan under Head of Account in favour of the Director, Higher and Technical Education, Govt. of A.P. as notified vide notification No ED/HE-26(Aca)/2010 dated_____2011 terms of section 6 of the Arunachal Pradesh Colleges and institution of Higher Education (Establishment and Regulations) Act,2010

Sl. No.	Draft No. with date	Name of the Drawee SBI Branch	Amount

Place :

Date :

**Chairman/Managing
Committee of College**

APPLICATION FOR GRANT OF NO OBJECTION CERTIFICATE

To

The Director,
Higher & Technical Education
Government of Arunachal Pradesh
I T A N A G A R.

Sir,

I am submitting herewith an application in the prescribed Performa along with the necessary documents for the grant of No objection Certification for opening of an institution of _____ in the name and style of (Name of College) _____ to be run under _____ society.

Yours faithfully,

Enclosure:

**Chairman of Managing
Committee**

Place :

Dated :